

Clarion County Board of Commissioners
Meeting Minutes
August 23, 2016

Those in attendance: H. William White; Carol Clinger; Trisha Douglas; Rose Logue; Treasurer McConnell; Ron Wolbert; Kay Rupert; Kristi Ditz; Nancy Jeannerat; Jayne Smail; Bo McCleary; Mike McCaig; Ryan Miles; Theron Miles; Jayme Lefever; Jeffrey Mills; Evanne Gareis (press); Ron Wilshire (press); Brett Whitling (press); Mike Collins (press)

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the Agenda: Additions under other business and correction to the agenda item 8 (c) and (d). On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda as amended, the motion passed without opposition.

Approval of the Minutes dated August 11, 2016: On a motion made by Commissioner Brosius to approve the minutes from last meeting as presented, the motion passed without opposition.

Correspondence:

- An email was received on August 12th from PennDOT District 10 announcing construction to begin August 22 on the SR 861 Bridge over Wildcat Run in Madison. The bridge will be built one-half at a time allowing one lane of alternating traffic controlled by traffic signal to remain open throughout the project. The construction will take approximately 10 weeks to complete
- An email was received on August 16th from PennDOT District 10 inviting the public to an open house at the Clarion Area Junior-Senior High School on September 1 at any time between the hours of 5:30 p.m. and 7 p.m., to view public plans for the Route 68 Dolby Street project in Monroe and Clarion Townships. Preliminary information on the plans of the proposed project, the project's status, schedule, design, and traffic control during construction will be available for review and comment. PennDOT representatives, along with design consultants will be available to answer questions.

Announcements:

- Work Sessions are Tuesday, August 30th and September 6th at 9 a.m. in the conference room
- The county offices will be closed on September 5th in observance of Labor Day
- Prison Board meets on Thursday, September 8th at 9 a.m. at Clarion County Corrections Facility
- Commissioner and Salary Boards will meet on Tuesday, September 13th at 9 a.m. in the conference room

Public Concerns and Comments: There were no concerns or comments at this meeting.

Business:

1. Proclamations:

- a) September 4 – 11 is Suicide Prevention and Awareness week with September 8 as Suicide Awareness Day in Clarion County
- b) September as Food Stock Month in Clarion County

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the proclamations as presented, the motion passed without opposition.

2. Purchase/Sale Agreement with Paul and Marjorie Smith of Clarion for the purchase of the "Goodwill Building" located at 22 N 6th Avenue, Clarion.

Term: Closing on or before October 31, 2016 Cost: \$319,000 (\$20,000 refundable deposit)

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the purchase agreement with the Smiths as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Note: County Solicitor H. William White was present at this meeting to direct the final execution of the purchase/sales agreement with the Smiths.

3. A new contract on behalf of the Department of Planning and Development with Clarion Borough for the County to administer the 2015 Community Development Block Grant (CDBG) on behalf of Clarion Borough.

Term: August 2, 2016 – end of grant cycle

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the new contract with Clarion Borough as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. A new contract on behalf of Clarion County Courts:

- a) District Magistrates Judges with CDW-G of Vernon Hills, IL for security software for district courts

Term: 9/1/2016 – 9/1/2019

Cost: \$3,576.68

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the new contract with CDW-G as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Courts of Common Pleas with Mailfinance – Neopost of Milford, CT for mail machine lease and postage services

Term: 9/1/2016 -12/31/2021

Cost: \$17,857.35

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the new contract with Mailfinance-Neopost as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. A new contract on behalf of Mental Health, Developmental Disabilities, and Early Intervention Administration with Kim Rudolph of Cranberry, PA for early intervention base services

Term: July 1, 2016 – June 30, 2017

Cost: \$10,000 with a county match of up to 10%

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the new contract with Kim Rudolph as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Contract amendment on behalf of Clarion County Corrections with DSI-ITI, Inc (formerly GTL Inc) of Reston, VA for inmate telephone services

Term: Ends: 10/13/2022

Cost: No cost to county

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract amendment with DSI-ITI as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Contract renewals on behalf of Clarion County Human Services from 7/1/2016 – 6/30/2017 with:

- a) Helpmates, Inc., of Ridgeway, PA for homemaker services – home base support

Cost: \$16.34/hr

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract renewal with Helpmates as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Clarion Area Agency on Aging of Clarion, PA for home delivered meals for adult services consumers

Cost: \$3.66/meal (hot/frozen); \$5.26/meal (special); \$5.71/delivery

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract renewal with the Area Agency on Aging as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. Contracts on behalf of the Office of Children and Youth Services:

- a) Renewal with the state Department of Human Services of Harrisburg, PA for CWIS data sharing agreement

Term: 12/27/2016 – 9/30/2017

Cost: no cost to county

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract renewal with the state DHS as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Renewal with George Junior Republic of Grove City, PA for residential placement

Term: 7/1/2015 – 6/30/2016

Cost: \$153 - \$240.87/day with 10% to 40% county match

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract renewal with George Junior Republic as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- c) Amendment with Project Point of Light of Shippenville, PA for sex offender and victim assessments and treatments

Term: 12/27/2016 – 9/30/2017

Cost: \$34,081 Co. Portion: 20% less offender payments

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract amendment with Project Point of Light as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- d) Amendment with Project Point of Light for clerical support services

Term: 12/27/2016 – 9/30/2014

Cost: \$590 County Portion \$236

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract amendment with Project Point of Light as presented, the motion passed.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract amendment with Project Point of Light as presented, the motion passed.

- 9. Grant renewal on behalf of Clarion County Juvenile Probation and the Juvenile Court Judges' Commission of Harrisburg, PA for Grant-in-Aid
Term: 7/1/16 – 6/30/17 Grant Allocation: \$111,504

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the grant-in-aid renewal as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 10. Proposal submitted to the Office of Emergency Services/9-1-1 by MobilCom for purchase and installation of a new voter system
Cost: \$8,258

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the proposal submitted by MobilCom as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 11. Request for use of county property submitted by the Clarion County Coalition for Suicide Prevention on September 30 and October 1 from 7 a.m. – 1 p.m.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the request submitted by the Coalition for Suicide Prevention as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 12. Burn Ban, Resolution No. 4 of 2016

On a motion made by Commissioner Heasley and second by Commissioner Brosius to lift the county burn ban, effective immediately, the motion passed without opposition.

- 13. Treasurer's report: Balance \$5,185,756

On a motion made by Commissioner Tharan and second by Commissioner Heasley to approve the treasurer's report as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 14. County expenditures:

- a) General Fund dated: August 5 – 19, 2016, totaling \$476,521.90

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the county general fund expenditures as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Human Services dated: August 8 – 19, 2016, totaling \$185,120.65

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the county human services expenditures as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 15. Approval of the budget transfer(s) for the dates of August 8 – 19, 2016, totaling \$4,600

August 8 to 19, 2016 BUDGET TRANSFERS			
DEPARTMENT	FROM	TO	TOTAL
ADULT PROBATION	MEDICAL INSURANCE	TELEPHONE	\$2,100.00
HUMAN RESOURCES	CONTINGENCY RESERVE	MAINTENANCE EQUIPMENT	\$2,500.00
TOTAL			\$4,600.00

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Other Business:

- 1) Resolution No. 9 of 2016: Agreeing to participate in a Tax Increment Financing Plan for the Glass Works Industrial Development Project, a 28.69 acre proposed development site to be constructed for future business and industry. Theron Miles presented the plans for the new industrial park to be located on the former O&I Glass Plant property on Grand Avenue in Clarion and plans to improve the roads surrounding the development.

On a motion made by Commissioner Tharan and second by Commissioner Brosius to approve the participation agreement as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 2) Approval of an agreement on behalf of the Office of Emergency Services (OES) with MVS Security Systems for a new swipe card door lock system at a cost of \$4,072.83. The cost will be paid in full by a PCoRP loss prevention grant through the County Commissioners of PA (CCAP).

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the purchase as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Department Head Questions or Comments: There were no questions or comments at this meeting.

Public Questions and Answer Period:

Evanne Gareis asked for further explanation of the TIF Plan and sales agreement. Clarion County Solicitor Wil White gave a detailed explanation of the purpose of the purchase agreement with the Smiths and the commissioners due diligence on the property. Commissioner Tharan further added details of the cost savings to the county.

Ron Wilshire questioned how the building would be purchased and how much renovations might cost. Commissioner Brosius reported that the Buildings and Grounds Advisory Committee is in full agreement with the purchase. Commissioner Tharan added that the county maintenance department will be doing some of the work as an added cost saver.

Adjournment: On a motion made by Commissioner Brosius and second by Commissioner Heasley to adjourn the meeting at 9:36 a.m., the motion passed without opposition.