

Clarion County Board of Commissioners
Meeting Minutes
May 10, 2016

Those attending: Carol Clinger; Trisha Douglas; Treasurer McConnell; Megan Kerr; Donna Reinsel; Rose Logue; Randall Shahlman; Kay Rupert; Rebecca Maguire; Trent Kirkland; Steve Allison; Stephanie Whitling; Brett Whitling; Evanne Gareis (press); Ron Wilshire (press); Mike Collins (press)

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the Agenda: On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the agenda as presented, the motion passed without opposition.

Approval of the Minutes dated April 27, 2016: On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve these minutes, the motion passed without opposition

Correspondence:

- An email dated April 30 was received from the state DEP, Northwest Regional Office announcing the 2016 Black Fly Program. The first spray operation in NW PA will occur on May 1, 2, and 3, which Clarion County, specifically the Clarion and Allegheny Rivers, are included in.

Announcements:

- Prison Board meets on Thursday, May 12 at 9 a.m. in the commissioners' conference room
- Work sessions on Tuesday, May 17 at 9 a.m. in the commissioners' conference room
- Hotel Tax Committee meets on Wednesday, May 18 at 8 a.m. in the commissioners' conference room
- The Buildings & Grounds Advisory Committee meets on Thursday, May 19 at 8 a.m., location TBA
- Commissioners, Salary, and Retirement Board meeting are on Tuesday, May 24 at 9 a.m. in the commissioners' conference room
- April 26, 2016 Elections Report: Commissioner Heasley reported on the 2016 Primary Election. Cost of this election was reported at \$70,000.

Public Concerns and Comments: There were no concerns or comments at this meeting.

Business:

1. Request from Clarion County Emergency Volunteer Fire Departments for an ordinance relating to the recovery of cost associated with emergency services provided

On a motion made by Commissioner Brosius and second by Commissioner Heasley to accept the request from the Clarion County VFD and proceed to have the county solicitor create an ordinance of adoption that would assist the VFD recover costs from insurance companies as presented, the motion passed without opposition.

2. Approval of the Hazardous Materials Safety Program report and assessment prepared by Clarion County's Emergency Management Agency for equipment reimbursement

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the HMSP report and assessment as presented, the motion passed.

Discussion: Randall Stahlman explained that this is an annual report submitted to PEMA and FEMA covers the operation costs of the Local Emergency Planning Committee (LEPC) and the Hazardous Materials Program for 2015. This report will be reviewed when applying for state and federal EMA grants.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Approval of the signature on behalf of the Clarion County Housing Authority requesting release of Capital Fund Grant from the U.S. Department of Housing and Urban Development.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve signing grant acceptance and release from HUD as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Purchase bid received on a property in Tax Claim repository, located in Toby Township

On a motion made by Commissioner Heasley and second by Commissioner Brosius to accept the bid on trailer in Toby Township to remove it from Tax Claim Repository, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Proclamations

- a) May as Foster Family Month

Discussion: Rebecca Maguire reported that 25 foster families serve Clarion County. At the present time there are approximately 40 children in placement and every effort is made to keep children in their home school district. Maguire praised the foster families for their service.

Note: Commissioner Tharan read the proclamation.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve proclaiming May as Foster Family Month in Clarion County as presented, the motion passed without opposition.

b) "Recognition of Achievement" for Kevin Bradley on achieving the rank of Eagle Scout
Note: Commissioner Tharan read the proclamation.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to recognize Kevin Bradley for his Eagle Scout achievement as presented, the motion passed without opposition.

6. Treasurer's report: Treasurer McConnell reported just over \$2.8 million in revenue and just under \$2.4 million in expenses leaving a balance of just under \$2.4 million as of April 30, 2016.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the treasurer's report as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Approval of the General Fund bills dated: April 2 – May 5, 2016, totaling \$930,410.19

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the payment of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. Approval of the budget transfer(s) for the dates April 22 – May 3, 2016, totaling \$1,034.

CLARION COUNTY			
DEPARTMENT	FROM	TO	TOTAL
TREASURER	MATERIALS & SUPPLIES	DUES	\$75.00
TREASURER	MATERIALS & SUPPLIES	TRAINING	\$250.00
PUBLIC DEFENDER	MAINTENANCE BLDG	MAINTENANCE COMPUTER	\$59.00
HUMAN RESOURCES	MATERIALS & SUPPLIES	TRAINING	\$600.00
DISTRICT COURT 18-3-01	MATERIALS & SUPPLIES	TRAINING	\$50.00
TOTAL			\$1,034.00

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Other Business: There was no other business presented at this meeting.

Department Head Questions or Comments: Randell Stahlman thanked the treasurer for his work securing better interest rates for the Hazmat account. Treasurer McConnell reported that the county will expand the use of the E-payment Now order system, where county residents can order and pay for dog license online, to include end-of-the-year reminders and order information mailed to county residents. There is a fee for residents to use this service and is no cost to the county.

Public Questions and Answer Period: Ron Wilshire asked for further explanation on the HUD grant and its purpose. Commissioner Brosius reported that it is used to improve public housing.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 9:21 a.m., the motion passed without opposition.