

Clarion County Board of Commissioners
Meeting Minutes
December 27, 2016

Those attending: Carol Clinger; Trisha Lewis; Rose Logue; Heather Slater; Ron Wolbert; Bo McCleary; Treasurer McConnell; Evanne Gareis; Natasha Brennemin; Micheal Collins; Ron Wilshire; Brett Whitting
Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present
Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda as presented, the motion passed without opposition.

Approval of the Minutes dated December 13, 2016: On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the minutes from last meeting as presented, the motion passed without opposition.

Correspondence:

- A letter dated December 7, 2016, was received from The EADS Group advising that Knox Township Clarion County Municipal Authority located in Lucinda is filing a Water Quality Management and General Permits for a gravity collection and a recirculating sand filter sewage treatment system proposed for construction in the village of Lucinda.
- A letter dated December 12, 2016, was received from RESCOM Environmental Corp proposing the construction of a 190' self-support style telecommunications tower at the address of 2100 Camp Coffman Road Cranberry, Clarion County, PA 16319

Announcements:

- All County office will be closed January 2nd in observance of New Year's Day.
- Re-organizational Structure Meeting January 3, 2017 at 9 a.m. in the large conference room, work session to follow
- Northwest Commissioner Meeting January 10th at 10 a.m. in ~~Jefferson~~ (correction) McKean County.
- Commissioner/Salary Board Meeting January 11th at 9 a.m. in the large conference room

Public Concerns and Comments: There were no public concerns or comments at this meeting.

Business:

1. Approval of 2017 Clarion County Budget of \$14,529,914.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the 2017 County Budget as presented, the motion passed.

Roll call vote: Commissionr Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. Resolution #13 – Adoption of 2017 Budget and Tax Rate

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve Resolution #13 adopting the 2017 county budget and tax rate as presented, the motion passed.

Roll call vote: Commissionr Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

COPY OF RESOLUTION #13 HERE FOR DOCKET BOOK

3. Awarding of the 2017 Clarion County Liquid Fuels Municipal Grants.

- a) Piney Township - \$25,000.00
- b) Salem Township - \$12,000.00
- c) Salem Township - \$5,000.00
- d) Madison Township - \$18,208.00
- e) Richland Township - \$10,000.00

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 2017 Liquid Fuels Municipal Grant awards as presented, the motion passed.

Roll call vote: Commissionr Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Note: Commissioner Brosius noted that these projects are all road projects except the \$5,000 Salem Project which is a for replacing an inlet the township.

Roll call vote: Commissionr Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Credit Card switch to Northwest Business Visa

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the company change of the county credit card which will provide a better rate and service as presented, the motion passed.

Roll call vote: Commissionr Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Approve Seeking RFP's 911 UPS Battery Backup System

On a motion made by Commissioner Heasley and second by Commissioner Brosius to seek quotes or bids for repair or replacement of the 911 battery backup system as presented, the motion passed.

Roll call vote: Commissionr Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Accepting the Donating 5 Acre Property in Piney Township on Clarion River approved at the Commissioners' public meeting held on December 13, 2016

Note: Following approval from county solicitor H. William White, Commissioner Tharan reported that the county will accept the donation of the property with the transfer of the deed.

7. New Contract Planning and Development Legal Services-John Marshall Law Offices
Cost: \$110.00/per hour County Match

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract with John Marshall Law Offices as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. Contract Renewal Courts-Court view/Jury trac Court view Justice Solutions
Cost: \$911.00 County Match

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract with Renewal Courts-CourtView as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

9. Contract Renewal Courts-Westlaw ProSoftware
Cost: \$ 2819.83/mo. Westlaw \$134.40/mo. – Judge's Chambers Print

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract for Westlaw ProSoftware as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Contract Renewal Domestic Relations-Cleaning Services Alyssa Dolby
Cost: \$50.00 bi-weekly = \$1300.00

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Dolby cleaning contract as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

11. Agreement with Butler County Community College for Fire Hazmat Training PTP for Emergency Services for 2017.

Cost will not exceed \$2000.00/year (no upfront fee)

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agreement with BCCC as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Proclamation – Big Brothers Big Sisters National Mentoring Month/January

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the proclamation as presented, the motion passed without opposition.

13. Re-Appointment to the Clarion County Planning Commission:

Joe Burns Jr. Term: 4 years - January 2017 thru December 2020

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the appointment to the County Planning Commission as presented, the motion passed without opposition.

14. Re-Appointment to the Clarion County Airport Authority Board:

a) Donald Cumpston (President) Term: 1-1-17 thru 12-31-19

b) Norman Wagner Term: 1-1-17 thru 12-31-19

c) Dave Cyphert Term 1-1-17 thru 12-31-19

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the appointments to the Clarion County Airport Authority Board as presented, the motion passed without opposition.

15. Appointment to the Clarion County Airport Authority Board - Andrew Kirby as Secretary Treasurer

Term: 2 years – Dec 20, 2016 – December 31, 2018

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the appointment of secretary to the Airport Authority Board as presented, the motion passed without opposition.

16. Appointment to Clarion County Airport Zoning Board two terms have expired:

Commissioner Tharan will entertain nominations for volunteers to serve on this board. Nominations and appointment will be forthcoming.

17. Treasurer's report balance as of December 22, 2016: \$2,413,173.06

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the treasurer's report as presented, the motion passed without opposition.

18. Approval of the county expenditures:

a) General Fund, dated: December 12, thru 22, 2016 Total: \$703,416.39

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the general fund expenditures as presented, the motion passed.

Roll call vote: Commissionr Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b) Human Services, dated: December 12, thru 22, 2016 Total: \$273,421.34

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the human service expenditures as presented, the motion passed.

Roll call vote: Commissionr Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

19. Approval of the budget transfers for the dates of November 30 – December 22, 2016 totaling \$ 32,063.94

FROM	TO	TOTAL
OPEN RECORDS	TELEPHONE	\$500.00
CUSTODIAN	TELEPHONE	\$158.00
INSURANCE	TRASH	\$21.24
MAINTENANCE EQUIPMENT	BUILDING MAINTENANCE	\$380.00
PASS THRU	MEDICAL	\$3,200.00
MAINTENANCE EQUIPMENT	FOOD	\$1,500.00
TRAINING	MEDICAL	\$2,000.00
POSTAGE	MATERIALS & SUPPLIES	\$92.00
ELECTRIC	FUEL	\$380.00
MATERIALS & SUPPLIES	TRAVEL	\$395.00
TRAVEL	UNIFORMS	\$150.00
PRINTING & REPRODUCTION	MATERIALS & SUPPLIES	\$44.00
CUSTODIAN	MATERIALS & SUPPLIES	\$110.00
TRAVEL	MATERIALS & SUPPLIES	\$4.00
VEHICLE MAINTENANCE	WATER	\$1,000.00
TRAINING	WATER	\$874.00
MAINTENANCE BUILDING	MAINTENANCE EQUIPMENT	\$2,000.00
TELEPHONE	MAINTENANCE EQUIPMENT	\$2,566.00
CONSTABLE FEES	CUSTODIAN	\$240.00
RETIREMENT	TRAVEL	\$2,072.00
POSTAGE	MATERIALS & SUPPLIES	\$140.00
TELEPHONE	MAINTENANCE COMPUTERS	\$560.00
TRAINING	PROFESSIONAL SERVICES	\$3,750.00
POSTAGE	MATERIALS & SUPPLIES	\$300.00
DUES	MATERIALS & SUPPLIES	\$200.00
TRAINING	MATERIALS & SUPPLIES	\$500.00
TRAVEL	MATERIALS & SUPPLIES	\$1,200.00
PROFESSIONAL SERVICES	MATERIALS & SUPPLIES	\$800.00
MAINTENANCE EQUIPMENT	MATERIALS & SUPPLIES	\$1,100.00
FUEL	ELECTRIC	\$1,035.00
ELECTRIC	MAINTENANCE EQUIPMENT	\$789.70
MAINTENANCE BUILDING	MEDICAL	\$2,500.00
MAINTENANCE EQUIPMENT	MEDICAL	\$1,050.00
LEGAL FEES	CONSTABLE	\$453.00
		\$32,063.94

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissionr Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Other Business: There were no other business presented at this meeting.

Department Head Questions or Comments: There were no questions or comments at this meeting.

Public Questions and Answer Period: There were no public questions at this meeting.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 9:28 a.m. the motion passed.