

Clarion County Board of Commissioners
Meeting Minutes
December 13, 2016 at 9 a.m.

Those attending: Carol Clinger; Rose Logue; Trisha Douglas; Kay Rupert; Nancy Jeannerat;

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the Agenda: On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the agenda as presented, the motion passed without opposition.

Approval of the Minutes dated November 23, 2016: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from last meeting as presented, the motion passed without opposition.

Correspondence: There was no correspondence presented at this meeting.

Announcements:

- Work Session will be held on December 20th at 9 a.m. in the conference room
- All county office will be closed on December 23rd and 26th in observance of the Christmas Holiday
- Commissioner/Salary/Retirement Meeting will be held December 27th at 9 a.m. in conference room

Public Concerns and Comments: There were no concerns or comments at this meeting.

Business:

1. Adoption of 2017 Clarion County Budget

On a motion made by Commissioner Tharan and second by Commissioner Heasley to table the adoption of the budget pending further review; the motion passed without opposition

2. Clarion County 2017 Holiday Schedule

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 2017 County Holiday Schedule as presented, the motion passed without opposition.

PASTE A COPY OF HOLIDAY SCHEDULE HERE

3. Clarion County 2017 Pay Schedule

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the 2017 pay schedule as presented, the motion passed without opposition.

PASTE A COPY OF PAY SCHEDULE HERE

4. Hotel Room Excise Tax-To Promote Tourism

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Treasurer's Office sending a letter to county overnight establishments reminding such establishments that penalties will be charged if tax is not remitted in a timely manner, the motion passed without opposition.

5. 911 Center – UPS System purchase proposal

Proposed cost: \$30,850

On a motion made by Commissioner Heasley and second by Commissioner Brosius to table the proposed purchase pending further review due to a raise in the cost, the motion passed without opposition.

6. 2016 PHARE Grant Agreement

Allocation \$25,000.00

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the PHARE grant agreement and accept the grant allocation as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Contract renewal on behalf of CYS – Pentz Run Youth Svc, IL Case Mgmt Services

Cost \$178,430.00

County Match \$ 21,947.00/ 12.3%

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract renewal with Pentz Run Youth as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. Treasurer's report: Balance as of 11/31/2016 - \$2.9 million

On a motion made by Commissioner Brosius and second by Commissioner Heasley to accept the treasurer's report as presented, the motion passed without opposition.

9. Approval of the county expenditures:

a) General Fund, dated: November 21 – December 9, 2016

Total: \$474,285.27

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b) Human Services, dated: November 21 – December 9, 2016

Total: \$273,421.34

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Service expenditures as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Approval of the budget transfers for the dates of November 30 – December 12, 2015 totaling \$15,949.24.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

DEPARTMENT	FROM	TO	TOTAL
COMMISSIONERS	OPEN RECORDS	TELEPHONE	\$500.00
DISTRICT COURT 18-3-03	CUSTODIAN	TELEPHONE	\$158.00
HUMAN SERVICE BUILDING	INSURANCE	TRASH	\$21.24
ADMINISTRION BLDG	MAINTENANCE EQUIPMENT	BUILDING MAINTENANCE	\$380.00
CORRECTIONS	PASS THRU	MEDICAL	\$3,200.00
CORONER	AUTOPSY	TRAVEL	\$600.00
DISTRICT COURT 18-3-04	CONSTABLE FEES	POSTAGE	\$2,000.00
DISTRICT COURT 18-3-03	CUSTODIAN	POSTAGE	\$70.00
DISTRICT COURT 18-3-03	CONSTABLE FEES	MATERIALS & SUPPLIES	\$270.00
ELECTIONS	MATERIALS & SUPPLIES	MAINTENANCE EQUIPMENT	\$8,300.00
SHERIFF	TRAINING	MAINTENANCE EQUIPMENT	\$450.00
TOTAL			\$15,949.24

Other Business:

- 1) Contract addendum on behalf of Children and Youth Services with Tabatha Nolf of Fairmount City for psychiatric medication review services to increase total amount of contract.

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the contract addendum as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 2) Commissioner Heasley announced that the Department of Community and Economic Development (DCED) Secretary will be at the County Human Service Building at 6 p.m. on December 19th to meet with various township supervisors and borough officials to discuss possible DCED funding available.

- 3) Commissioner Brosius announced that there will not be an election recount in Pennsylvania.

Department Head Questions or Comments: There were no questions or comments at this meeting.

Public Questions and Answer Period:

Evanne Gareis asked for further explanation of the 911 UPS Battery Backup System

Ron Wilshire asked for further details on county building projects for next year.

Adjournment: On a motion made by Commissioner Heasley and second by Commission Brosius to adjourn the meeting at 9:25 a.m., the motion passed without opposition.