

Clarion County Board of Commissioners
Meeting Minutes
November 23, 2016

Those attending: Carol Clinger; Rose Logue; Trisha Douglas; Eileen Gruver; Treasurer McConnell; Ron Wolbert; Chad Johnston; Evanne Gareis (press); Natasha Brennimen (press); Brett Whitling (press); Ron Wilshire (press); Mike Collins (press)

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda as presented, the motion passed without opposition.

Approval of the minutes dated November 9, 2016: On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the minutes from last meeting as presented, the motion passed without opposition.

Correspondence: There was no correspondence presented at this meeting.

Announcements:

- All county offices will be closed November 24th and 25th in observance of the Thanksgiving holiday.
- Work Session will be held on November 29th at 9 a.m. in the conference room
- Work Session will be held on December 6th at 9 a.m. in the conference room

Public Concerns and Comments: There were no concerns or comments at this meeting.

Business:

1. Purchase of New Truck

2016-Ford F-250 pickup; VIN#1D8HN54P18B167722 purchased through CoStars (state purchasing program);

Cost: \$34,564

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve, retroactive to November 9, 2016, the purchase of a new truck with snow plow for the county maintenance department.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. Lease of County Vehicle

2017 Ford Explorer; VIN#1FM5K8B88HGA25695 purchased through CoStars (state purchasing program);

Lease: \$7,780.19/year (4 year lease – Total: \$28,214)

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the lease of the vehicle to be located at the County Admin Building for use by county staff.

Note: The 2013 Ford Mercury VIN#1FMDK4GC7DBC05849 formerly at the Admin Building will be relocated to the Assessment Office

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Closing of Smith property at 22 North Sixth Ave.

Commissioner Tharan reported that the purchase of the Smith building is complete. H. William White, county solicitor, will forward a copy of the deed to the commissioners' office.

4. Approval Letter of Authorization with Northwest Bank opening new account for Growing Greener funding.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve sending a letter of authorization to Northwest Bank in order to open an account at said bank for the transfer of the Growing Greener funds from the S&T Bank.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. New Contract on behalf of Bureau of Elections with Elections IQ for Management and Support

a) Term 1-17 – 12-18 Cost 40,000.00 (\$20,000/year)

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the new 2 year contract with Elections IQ as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Contract Renewal SAVIN Maintenance and Service agreement

a) Term 1-1-17 – 12-31-17 Cost \$1,384.88

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the maintenance/service agreement on behalf of the District Attorney's Office for the SAVIN system as presented, the motion passed

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

7. Contract Renewal District Court

- a) Turk - Term 11-16- 11-19 Cost \$1332.00
- b) Quinn – Term 11-16 – 11-19 Cost \$1332.00

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve a contract renewal with FP Mailing Solutions for the office machine postage as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

8. Appointment to the Clarion County Airport Authority

- a) Andrew Kirby of Strattanville term will expire 12-31-19

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the appointment to the Airport Authority as presented, the motion passed without opposition.

9. Proclamation November 29th as Giving Tuesday

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve proclaiming of November 29th as Giving Tuesday as presented, the motion passed without opposition.

10. Treasurer’s report: Balance as of November 23, 2016 - \$2,997,246.97.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the treasurer’s report as presented, the motion passed without opposition.

11. Approval of the county expenditures:

- a) General Fund, dated: November 7 – November 21 Total: 1,340,641.01

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Human Services, dated: November 7 – November 21 Total: 398,527.12

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the human service expenditures as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Approval of the budget transfers for the dates of November 7 – November 21, totaling \$45,367.84

DEPARTMENT	FROM	TO	TOTAL
ELECTIONS	TRAVEL	ELECTION WORKERS	\$320.00
PUBLIC DEFENDER	INVESTIGATORS	COURT APPOINTED	\$1,000.00
PUBLIC DEFENDER	MATERIALS & SUPPLIES	COURT APPOINTED	\$1,700.00
COMMUNICATIONS	UNIFORMS	TRAVEL	\$350.00
COMMUNICATIONS	UNIFORMS	MAINTENANCE EQUIPMENT	\$604.93
SHERIFF	MATERIALS & SUPPLIES	MAINTENANCE EQUIPMENT	\$60.91
COMMUNICATIONS	RETIREMENT	MAINTENANCE EQUIPMENT	\$8,000.00
DOMESTIC RELATIONS	COURT/LEGAL FEES	MATERIALS & SUPPLIES	\$130.00
DOMESTIC RELATIONS	CONSTABLES	MATERIALS & SUPPLIES	\$2,000.00
CORRECTIONS	RETIREMENT	WATER & SEWAGE	\$6,700.00
PUBLIC DEFENDER	MEDICAL	COURT APPOINTED	\$3,000.00
DISTRICT COURT 18-3-03	CUSTODIAN	MATERIALS & SUPPLIES	\$230.00
DISTRICT ATTORNEY	TRANSCRIBERS	DRUG TESTING	\$50.00
DISTRICT ATTORNEY	TRANSCRIBERS	MATERIALS & SUPPLIES	\$500.00
COMMISSIONERS	OPEN RECORDS	TRAINING	\$720.00
DISTRICT ATTORNEY	TRANSCRIBERS	WITNESS	\$375.00
PUBLIC DEFENDER	MEDICAL	COURT APPOINTED	\$8,000.00
COMMUNICATIONS	ADVERTISING	TRAVEL	\$700.00
PUBLIC DEFENDER	ADVERTISING	COURT APPOINTED	\$150.00
PUBLIC DEFENDER	MATERIALS & SUPPLIES	COURT APPOINTED	\$200.00
HUMAN SERVICE BLDG	INSURANCE	TRAVEL	\$77.00
ELECTIONS	POSTAGE	ADVERTISING	\$1,000.00
CORRECTIONS	RETIREMENT	MEDICAL INSURANCE	\$6,000.00
CORRECTIONS	MAINTENANCE EQUIPMENT	INMATE MEDICAL	\$3,500.00
TOTAL			\$45,367.84

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the budget transfers as presented, the motion passed

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Other Business:

- 1) Donation of a 5 acre parcel of property in Licking Township to Clarion County. This property was purchased many years ago at a tax sale. Present heirs are unable to locate the property and have proposed the donation to the county in order to gain relief from tax obligations.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to accept the donated property and remove it from the tax rolls pending legal review and verification by the county solicitor, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Department Head Questions or Comments: There were no question or comments from department heads.

Public Questions and Answer Period:

Evanne Gareis asked for the cost of the truck purchase and lease of vehicle.

Ron Wilshire asked for clarification of the make and model of the truck.

Gareis asked for the cost of the Explorer lease.

Wilshire asked for further explanation on the cost of taxes on the donated property in Licking Township.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 9:25 a.m., the motion passed without opposition.