

Clarion County Board of Commissioners
Meeting Minutes
November 9, 2016

Those attending: Carol Clinger; Rose Logue; Kay Rupert; Randall Stahlman; Megan Kerr; Kristi Ditz; Treasurer Tom McConnell; Ron Wilshire (press); Brett Whitling (press); Natasha Brenneman (press); Evanne Gareis (press); Mike Collins (press)

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the Agenda: On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the agenda as presented, the motion passed without opposition.

Approval of minutes dated October 25, 2016: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve minutes from last meeting as presented, motion passed without opposition.

Correspondence:

- Municipal notice was received on October 28, from Ecology and Environment, Inc., regarding a pipeline replacement project in New Bethlehem Borough. The project is located at Keck Avenue and Penn Street and will extend south through a residential area known as Paper Alley.
- A letter dated November 1 was received from Clarion County's Offices of GIS and Assessment announcing certification of assessments roll value as listed:
 - Real Estate: \$407,564,772
 - Per capita Count: 19,374
 - Occupation Value: \$3,519,917

Announcements:

- Prison Board is scheduled to meet on November 10th at 9 a.m. in the conference room
- All county offices will be closed in observance of Veterans Day on November 11th
- Elections Return Board is scheduled to meet on November 14th at 9 a.m. in the conference room
- Work Session will be held on Tuesday, November 15th at 9 a.m., in the conference room
- Commissioners will be attending the annual conference for CCAP, November 21st and 22nd
- Commissioners/Salary/Retirement Board Meetings-November 23rd, at 9 a.m. in the conference room
- All county offices will be closed November 24th and 25th in observance of the Thanksgiving holiday.

Public Concerns and Comments: There were no concerns or comments at this meeting.

Business:

1. Awarding of the Tax and Revenue Anticipation Note (TRAN)

On a motion made by Commissioner Heasley and second by Commissioner Brosius to use the Northwest Savings Bank of Clarion as the institution for the Tax and Revenue Anticipation Note FY 2017 as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. Presentation of the 2017 Clarion County tentative budget

County Fiscal Director, Rose Logue, presented the 2017 tentative budget for approval.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the 2017 Clarion County Tentative Budget as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Resolution No. 11 of 2016, Authorizing Fees for Tax Claim Bureau

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve Resolution No. 11 of 2016 as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Resolution No. 12 of 2016, Community Development Block Grant (CDBG) Application

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve Resolution No. 12 of 2016 as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. A new contract on behalf of Children and Youth Services (CYS) with Western PA Child Care, LLC., of Pittston, PA for residential placement services for delinquent youths

Term: 7/1/2015 – 6/30/2016 Cost: \$240.35-323.50/day

County Match: 10% for first 30 days, 40% for 31+ days

Note: Human Service Director, Kay Rupert, specified that this contract is not new, but is a renewal.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract with Western PA Child Care, LLC as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Contract renewals on behalf of CYS, term 7-1-16 to 6-30-17, with:

- a) Misty Isle Bridges, Inc., of Clarion, PA for Visitation with incarcerated parents
Cost: \$57,062.75 County Match: \$11,412.55
- b) Project Point of Light of Shippenville, PA for sex offender and victim assessments and treatment
Cost: \$138,000 County Match: 20%, less the offender payments
- c) Project Point of Light Shippenville, PA for clerical support
Cost: \$4,000 County Match: \$800/yr.(max)
- d) PA Family Support Alliance of Harrisburg for parent support groups in Clarion county
Cost: \$6,150 County Match: \$1,230
- e) Pope, Drayer, French & Heeter P.C for solicitor services
Cost: \$ 40,000 County Match: \$8,000 max
- f) Big Brother/Big Sister of Venango, Forest, and Clarion Counties for youth mentoring services
Cost: \$15,000 County Match: \$3,000
- g) Clarion County Promise of Clarion, PA for early intervention and outreach services
Cost: \$241,223 County Match: 20%
- h) Clarion County Promise of Clarion, PA for in home services for home maker mentoring
Cost: \$30,000 County Match: 20%
- i) AAA Life Services of Clarion, PA for abstinence program
Cost: \$38,336 County Match: \$7,667
- j) AC Valley School District of Foxburg, PA for intensive in-home parenting services
Cost: \$5,000 County Match: \$1,000
- k) Martin Richards of Seneca, PA for trauma assessment
Cost: \$10,560 County Match: \$2,112
- l) Mars Home for Youth of Mars, PA for multi systemic therapy
Cost: \$65/day County Match: 5%
- m) Katie Haun of Franklin, PA for therapeutic polygraph examinations
Cost: \$275 per admin County Match: 20%
- n) Scott Patterson Polygraph Services of Fredonia, PA for therapeutic polygraph examinations
Cost: \$275 per admin County Match: 20%
- o) Clarion County Promise of Clarion, PA County for family decision group making
Cost: \$60,000 max County Match: \$3,000
- p) Martin Knezovich of Indiana, PA for polygraph examinations and/or professional legal testimony
Cost: \$275 per admin County Match: 20%
- q) BI Incorporated of Boulder, CO for monitoring services and monitoring training
Cost \$0.85- \$4.05/day County Match: 20%
- r) Justice Works Youthcare of Pittsburgh, PA for truancy remediation services
Cost: \$77.25-\$82.50/hr County Match: 5% - 20% depending on service
- s) Pentz Run Youth Services of Dubois, PA for Community residential services for dependent and delinquent youth
Cost: \$108.95- \$145/day County Match: 20%
- t) Clarion County Promise of Clarion, PA for collaborative board, youth council, PAYS data coordinator, and summer family outreach events
Cost: \$41,000 County Match: \$8,200

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the various contract renewals for CYS as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 7. Amendment to the purchase and sale agreement date of the building located at 22 N. 6th Avenue, Clarion, granting a two week extension to the scheduled closing.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the amendment to the purchase/sales agreement as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 8. Memorandum of Understanding with the Clarion Conservation District

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the MOU with the Conservation District as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 9. Grant Applications:

- a) To be submitted by the Planning and Development Office for the FFY 2016, for the Community Development Block Grant (CDBG)

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the CDBG grant application as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) To be submitted by the Emergency Management Agency (EMA) for the SFY 2016 – 2017 Hazardous Material Response Fund (HMRF)

Term 7-1-16 – 6-30-17 Grant Allocation \$3,621

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the HMRF grant application as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Proclamations: proclaiming November as

- a) Adoption Awareness Month
- b) National Hospice and Palliative Care Month

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the proclamations as presented, the motion passed without opposition.

11. Appointments to:

- a) Clarion County Conservation District Board as Farmer Director
 - i. Eugene Metcalf of Sligo

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the appointment of Metcalf to the Conservation District Board of Directors, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Clarion County Housing Authority Board of Directors, five-year term
 - i. Steve Ketner of Sligo

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the appointment of Ketner to the Housing Authority Board of Directors, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

12. Letter of support for Clarion Township to obtain a grant from the multimodal transportation fund through PennDOT to fund the Ashbury Bridge project.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve sending a letter of support to Clarion Township as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

13. Treasurer’s report: Balance as of October 31, 2016 is \$4,760,930.47.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to accept the treasurer’s report as presented, the motion passed without opposition.

14. Approval of the county expenditures:

- a) General Fund, dated: October 21 – November 4, 2016 Total: \$372,649.19

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Human Services, dated: October 20 – November 4, 2016 Total: \$236,015.03

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

15. Approval of the budget transfers for the dates of October 21-November 4, 2016, totaling \$14,741.10

| October 21 to November 4, 2016 BUDGET TRANSFERS | | | |
|---|--------------------|----------------------|--------------------|
| DEPARTMENT | FROM | TO | TOTAL |
| DISTRICT COURT 18-3-04 | CUSTODIAN | MATERIALS & SUPPLIES | \$22.10 |
| COMMUNICATIONS | RETIREMENT | TOWER RENT | \$6,000.00 |
| CORRECTIONS | VEHICLE MAITENANCE | TRASH | \$252.00 |
| ASSESSMENT | VEHICLE MAITENANCE | TRAVEL | \$490.00 |
| ASSESSMENT | VEHICLE MAITENANCE | TRAINING | \$10.00 |
| ASSESSMENT | RETIREMENT | MATERIALS & SUPPLIES | \$3,567.00 |
| ASSESSMENT | VEHICLE MAITENANCE | MATERIALS & SUPPLIES | \$2,000.00 |
| ASSESSMENT | MEDICAL | MATERIALS & SUPPLIES | \$2,400.00 |
| TOTAL | | | \$14,741.10 |

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Other Business: There was no other business presented at this meeting.

Department Head Questions or Comments: There were no questions or comments at this meeting.

Public Questions and Answer Period:

Brett Whitling asked for further explanation of the CYS use of polygraphs.

Ron Wilshire asked for more details of the tentative budget.

Evanne Gareis questioned the date of the budgets final adoption and if the county plans any big projects.

Wilshire asked when the county will be moving into the Smith building on N 6th Avenue.

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 9:35 a.m., the motion passed without opposition.