

Clarion County Board of Commissioners

Meeting Minutes

October 12, 2016

Those attending: Carol Clinger; Rose Logue; Kristi Ditz; Kay Rupert; Ron Wilshire (press);
Evanne Gareis (press); Brett Whitling (press)

Roll Call: Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

Approval of the agenda: On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda as presented, the motion passed without opposition.

Approval of the minutes dated September 27, 2016: On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the minutes from last meeting as presented, the motion passed without opposition.

Correspondence:

- An email, dated September 28, 2016, was received from the County Commissioners of Pennsylvania Association (CCAP) announcing that Clarion County would receive a dividend reimbursement payment in the amount of \$54,314. The amount received is based on the number of county workman's compensation claims submitted in a calendar year. A strong emphasis on safety helps keep claims to a minimum.
- A letter dated September 26, 2016, was received from the state Department of Human Services presenting the results of the Title IV-E Quality Assurance Compliance Review conducted on September 7 and 8, 2016. Sixteen cases from children and youth services were under review during the period October 1, 2015 – March 31, 2016, and the county did very well, including achieving 100% compliance rate on the review of all cases. Children and Youth also achieved 100% compliance on review of sixteen Title IV-E eligible and ineligible/non-reimbursable cases for children up to the age of 21; seven Random Moment Time Study (RMTS) hits; and ten Temporary Assistance for Needy Families (TANF) cases for placed children.

Announcements:

- Prison Board will be held on Thursday, October 13 at 9 a.m. in the commissioners' conference room
- Work session will be held on Tuesday, October 18 at 9 a.m.
- Commissioners, Salary and Retirement board meetings will be held on October 25, please note the time as 6 p.m. in the conference room

Public Concerns and Comments: There were no public concerns or comments at this meeting.

Business:

1. New agreement on behalf of the Clarion County Department of Planning and Development with Clarion Township for administration of the township's fiscal year (FY) 2015 Community Development Block Grant (CDBG). County administration revenue: \$14,860

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agreement with Clarion Township as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

2. New contract on behalf of the Human Services Department with Clarion Office Equipment of Clarion, PA for copier maintenance

Term: 9/25/16 – 9/25/17 Cost: \$0.0065/black copy -- \$0.061/color copy Co match: 10-20%

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the new contract with Clarion Office Equipment as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Contract renewal on behalf of the Human Services Department – Homeless Assistance Program with Safe, Inc., of Clarion, PA for bridge house services

Term: 7/1/16 – 6/30/17 Cost: \$54,799 No county match

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the contract renewal with SAFE as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Lease amendment with Human Services Administration for 578 sq. ft. of office space.

Term: 10/1/16 – 6/30/17 Cost: \$325/month

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the lease amendment for the Human Service Administration as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Grant agreement with the state Emergency Management Agency (PEMA) for the Federal Fiscal Year (FFY) 2016 Emergency Management Performance Grant (EMPG) program

Term: October 1, 2015 – September 30, 2016 Grant Award: \$71,112

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the grant agreement with PEMA as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Awarding of the 2016 CDBG Grant Funding:

- a) Foxburg Borough: \$27,000
- b) East Brady Borough: \$158,091

On a motion made by Commissioner Heasley and second by Commissioner Tharan to table the awarding of the CDBG Grant Funding pending further review.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-no; Commissioner Heasley-yes

7. Appointments to:

- a) Clarion County Library System

Dr. James Maccaferri to replace Ray McGunigle effective immediately

On a motion made by Commissioner Brosius and second by Commissioner Heasley to appoint Dr. Maccaferri to the Library System Board of Directors as presented, the motion passed without opposition.

- b) Clarion County Planning Commission

Tom J. Spence, to fill the remainder of the unexpired term of Kevin Wilson whose term will expire on December, 31, 2018

On a motion made by Commissioner Brosius and second by Commissioner Heasley to appoint Tom Spence to the Clarion County Planning Commission as presented, the motion passed without opposition.

8. Treasurer's report; balance as of September 30, 2016: \$4,370,872.96

On a motion made by Commissioner Heasley and second by Commissioner Brosius to accept the treasurer's report as presented, the motion passed without opposition.

9. Approval of the county expenditures bills:

- a) General Fund, dated: September 24 – October 10, 2016, Total: \$577,721.37

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the general fund expenditures as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Human Services, dated: September 26 – October 10, 2016 Total: \$146,435.44

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Service expenditures as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

10. Approval of the budget transfer(s) for the dates of September 26 – October 10, 2016, totaling \$3,902.54.

September 26 to October 10, 2016 BUDGET TRANSFERS			
DEPARTMENT	FROM	TO	TOTAL
TAX CLAIMS	TITLE SEARCHES	PROFESSIONAL SERVICES	\$2,000.00
DISTRICT COURT 18-3-04	CONSTABLE FEES	MATERIALS & SUPPLIES	\$500.00
ADULT PROBATION	TRAINING	TRAVEL	\$64.00
DISTRICT ATTORNEY	EXTRADITION	TRAVEL	\$282.00
DISTRICT ATTORNEY	EXTRADITION	TRAVEL	\$162.00
AUDITORS	TRAVEL	MATERIALS & SUPPLIES	\$55.00
DISTRICT ATTORNEY	EXTRADITION	MATERIALS & SUPPLIES	\$350.00
DISTRICT ATTORNEY	WITNESS	MATERIALS & SUPPLIES	\$150.00
DISTRICT COURT 18-3-03	CUSTODIAN	MATERIALS & SUPPLIES	\$39.26
ASSESSMENT	MAINTENANCE VEHICLE	MATERIALS & SUPPLIES	\$150.00
DISTRICT COURT 18-3-04	CONSTABLE FEES	MATERIALS & SUPPLIES	\$50.28
DISTRICT ATTORNEY	DUES	TRAVEL	\$100.00
TOTAL			\$3,902.54

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Other Business:

- 1) Purchase of the property located at 22 N 6th Avenue, Clarion, from Paul and Margery Smith at a cost of \$319,000 with the closing scheduled for October 31, 2016.

On a motion made by Commissioner Heasley and second by Commissioner Brosius to proceed with the purchase of the property located at 22 N 6th Ave, owned by the Smiths at a cost of \$319,000 with closing scheduled for October 31, 2016 as presented, the motion passed.

Roll call vote: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

Department Head Questions or Comments: There were no questions at this meeting.

Public Questions and Answer Period:

Brett Whitling asked what county offices will be moved to the 6th Avenue location.

Ron Wilshire asked what the estimated cost of renovation might be.

Evanne Gareis asked for further explanation of the CDBG grant and what an entitlement community is.

Adjournment: On a motion made by Commissioner Brosius and second by Commissioner Heasley to adjourn the meeting at 9:25 a.m., the motion passed without opposition.