

Commissioners Minutes
February 24, 2009

Those present:

Heather Leskanic
Kay Rupert
Stephanie Wilshire

Donna Reinsel
Greg Renninger

Angi Kellar
Kristin Clark

Roll Call:

Commissioner Cyphert-present
Commissioner Hartle-present
Commissioner Reddinger-present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to amend the agenda to add to Other Business: Decertify the Court-Appointed bargaining unit based on the abandonment by the Teamsters. The motion passed.

Approval of the Minutes:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the minutes dated; February 10, 2009 as presented. The motion passed.

Correspondence:

*Pennsylvania Emergency Management Agency- dated; February 11, 2009. \$5,035.60
Federal Emergency Management agency Fiscal Year 2005, Citizen Corps Grant Funds.
*Pennsylvania Emergency Management Agency-dated; February 11, 2009. \$1,040.42
Federal Emergency Management Agency reimbursement for fiscal year 2006, Citizens Corp Grant Fund.

Announcements:

*Bob Rodgers will be at the courthouse on Friday to work on the mechanics of the clock.
*Tuesday, March 3, 2009- Work Session (9:00 a.m.)
*Tuesday, March 10, 2009-Commissioners' /Salary Board Meeting (9:00 a.m.)

Public Concerns and Comments:

There were no public concerns or comments heard at this time.

Business:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to move that the prior adoption of Resolution No. 3 of 2009 by the Board of Commissioners, declaring an emergency, be hereby ratified. The motion passed.

1. Resolution #3 of 2009-Ratification of signatures dated; February 11, 2009.
Declaration of Emergency repairs of Office of Emergency Services building.

RESOLUTION OF THE COUNTY OF CLARION
RESOLUTION NO. 3 OF 2009

DECLARATION OF EMERGENCY

WHEREAS, the structure of the Emergency Services 911 Dispatch Center (Old Jail) has sustained serious damage resulting in the collapse of the porch and damage to the structure of the walls of the building; and

WHEREAS, in the judgment of the Commissioners of the County of Clarion, an immediate repair is required to prevent the possibility of danger to the employees and guests of the County and further damage to the property of the County; and

WHEREAS, the Commissioners declare the situation involving the Emergency Services 911 Dispatch Center (Old Jail) to be an actual emergency.

NOW, THEREFORE, be it resolved by the Commissioners of the County of Clarion, and it is hereby resolved as follows:

1. The damage to the Emergency Services 911 Dispatch Center (Old Jail) constitutes a real emergency involving clear and present danger to life or property as defined in the Pennsylvania County Code, requiring urgent and immediate action, and such action is hereby authorized to be undertaken.

RESOLVED this 11th day of February, 2009, the Board of Commissioners of Clarion County.

Attest:

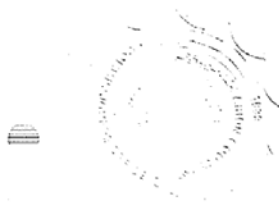
Simon D. Parbury

CLARION COUNTY COMMISSIONERS

By: David G. Cyphert
David G. Cyphert, Commissioner

By: Donna K. Hartle
Donna Hartle, Commissioner

By: Tim Reddinger
Tim Reddinger, Commissioner



Roll Call Vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Resolution #4 of 2009 as presented. The motion passed.

2. Resolution #4 of 2009-Designation of County official to sign Pennsylvania Department of Transportation reimbursement agreement for Clarion County. Commissioner Hartle stated this reimbursement agreement with Pennsylvania Department of Transportation is for 80% of the bridge inspection expense.

NOTE: Signatures on Last Page of the Agreement must agree with signatures on this Resolution.

RESOLUTION # 7 of 2009
BE IT RESOLVED by authority of the County
(Name of governing body) of the CLARION
(Name of Municipality) County, and it is hereby resolved by authority of the same, that the Commissioner, Chair of said Municipality (designate official title) be authorized and directed to sign the attached Agreement on its behalf.

ATTEST:
Sharon D. Roxbury
(Signature and designation of office title)
Chief Clerk
County of Clarion
(Name of Municipality)
BY [Signature]
(Signature and designation of official title)
COMMISSIONER

I, SHARON D. Roxbury, Chief Clerk
(Name) (Official Title) of the County of Clarion, do hereby
(Name of governing body and Municipality) certify that the foregoing is a true and correct copy of the Resolution adopted at the regular (special) meeting of the CLARION Co. Commission held the 24th day of February,
(Name of governing body) 2009.
Date: 02/24/2009
Sharon D. Roxbury
(Signature and designation of official title)
Chief Clerk

Roll Call Vote:
Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the promulgation plan for the County of Clarion Emergency Operations Plan. The motion passed.

3. Approval of the plan promulgation for the Clarion County Emergency Operations Plan.

Roll Call Vote:
Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the central accounting-Blackbaud-FundWare contract as presented. The motion passed.

4. Approval of contract-Central Accounting. Blackbaud-FundWare- Renewal Fiscal year 05/01/2009 to 04/30/2010. \$4,880.00 for the annual contract.

Roll Call Vote:
Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the public defender's contract with Brooks Law Group as presented. The motion passed.

5. Approval of contract-Public Defender-Brooks Law Group-Fiscal Year- 01/01/2009 to 12/31/2009. Monthly retainer: \$416.66. Not to exceed: \$4,999.92.

Roll Call Vote:
Commissioner Cyphert-yes

Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the additional grant request for PCCD Grant #2008-DA-ST-19090 as presented. The motion passed.

6. PCCD Grant modification-Clarion County Treatment Court-Project Modification Request. \$23,447.00

Commissioner Hartle stated this additional funding has no county match.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the consulting agreement with Delta Development Group as presented. The motion passed.

7. Consultant Agreement between Delta Development Group and County of Clarion; to provide services which identify all county projects requesting H2O funding and how each project serves to create a regional infrastructure, to support all projects through the state application process. Services will include scheduled meetings with reviewing agencies and elected officials to support all requested project funding. Eleven projects have been submitted by Clarion County municipalities and authorities to date which total \$50 million and are eligible up to 50% grant funding through the H2O Funding program. Successfully obtaining this funding will provide \$24 million toward county water and sewer projects reducing cost to all county residents serviced by these improvements. Consulting fees: \$3,000 per month for 12 months; plus reasonable and ordinary expenses as outlined in the agreement.

Commissioner Reddinger stated the county has requests for 11 grants totaling \$50 million dollars. If each project would be approved for grant monies as requested this would be \$25 million dollars in grants received.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the use of park requests as presented. The motion passed.

8. Request for Use of Clarion County Memorial Park
*Thursday, May 7th, 2009. 11:30 a.m. – 1:30 p.m. National Day of Prayer.
*Saturday, April 4th, 2009. 7:30 a.m. – 2:00 p.m. Zion Baptist Church Easter Egg Hunt.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the general fund bills as presented. The motion passed.

9. Approval of the General Fund Bills dated: 02/10/2009 to 02/18/2009 totaling: \$560,217.21.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the budget transfers as presented. The motion passed.

10. Approval of Budget Transfers
*Veteran's Affairs-From Material/Supplies to Dues \$10.00
*Human Services-From Travel to Dues \$36.00

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the requisitions as presented. The motion passed.

11. Approval of Requisitions: Dated 02/06/2009 to 02/19/2009 totaling: \$140,838.42.

DATE	REQ #	AMOUNT	DEPARTMENT	DESCRIPTION
		\$		
2/6/09	56900	853.33	Communications/ 911	wireless
		\$		
2/9/09	59418	560.00	Aging	center expense
		\$		
2/9/09	59416	678.00	Aging	center expense
		\$		
2/9/09	59420	390.00	Aging	center expense
		\$		
2/9/09	56494	393.00	STOP	supplies
		\$		
2/9/09	56495	526.33	RASA	supplies
		\$		
2/9/09	49092	571.50	EI	maintenance agreement
		\$		
2/9/09	49093	525.00	MH	hearings
		\$		
2/9/09	49094	500.00	MH	deductible reimbursement
		\$		
2/9/09	49095	692.00	MH/D&A Billing	office equipment
		\$		
2/9/09	56910	720.40	Communications/ 911	travel for conference
		\$		
2/9/09	57128	388.04	Veterans Affairs	travel for conference
		\$		
2/9/09	57151	7,922.72	Commissioners	Solicitor/Consultant
		\$		
2/9/09	56408	1,432.88	Juvenile Probation	Pass thru restitution account
		\$		
2/9/09	57206	340.57	Juvenile/Adult Probation	Advertising
		\$		
2/9/09	57203	300.00	Court	Court appt counsel
		\$		
2/9/09	57204	860.00	Court	Court appt counsel
		\$		
2/9/09	57205	300.00	Court	Court appt counsel
		\$		
2/9/09	57034	7,933.84	Corrections	Inmate groceries
		\$		
2/9/09	57032	1,931.26	Corrections	Appliance repair
		\$		
2/9/09	57039	553.92	Corrections	Inmate medical
		\$		
2/10/09	60284	10,458.05	CYS	subsidies/client travel
		\$		
2/10/09	49078	18,800.00	MR	community services
		\$		
2/11/09	60295	2,192.19	CYS	court expenses
		\$		
2/12/09	56914	420.49	EMA	building supplies
		\$		
2/12/09	57152	5,600.00	Facilities Improvement	department improvements
		\$		
2/12/09	56678	3,000.00	DJ 18 3 01	postage
		\$		
2/12/09	56809	740.00	District Attorney	contracted maintenance
		\$		
2/12/09	56811	441.30	District Attorney	travel
		\$		
2/12/09	57211	480.00	Court	assoc. dues
		\$		
2/12/09	57209	646.30	Court	part time wages
		\$		
2/12/09	57208	400.00	Court	mediation
		\$		
2/12/09	57213	750.00	Court	Court appt counsel

2/12/09	57215	\$ 1,056.31	Law Library	publications
2/12/09	57214	\$ 2,664.67	Law Library	publications
2/12/09	56913	\$ 1,957.29	Communications/ 911	contracted maintenance
2/12/09	56911	\$ 460.00	Communications/ 911	training
2/13/09	49078	\$ 18,800.00	MR	community services
2/17/09	49104	\$ 1,101.25	D&A	supplies
2/17/09	49106	\$ 305.70	MH/D&A	supplies
2/17/09	57270	\$ 90.00	Sheriff	training
2/17/09	57059	\$ 400.83	Co Corrections	training
2/17/09	60290	\$ 1,361.00	Human Services	dues
2/17/09	56677	\$ 3,275.00	DJ 18 3 01	office equipment
2/17/09	57216	\$ 666.29	Court	printing
2/17/09	57217	\$ 600.00	Court	Court appt counsel
2/17/09	56852	\$ 693.69	Adult Probation	vehicle maintenance
2/17/09	57232	\$ 12,355.74	Adult Probation	supervision
2/17/09	57056	\$ 389.86	Co Corrections	uniforms
2/17/09	57054	\$ 551.60	Co Corrections	food
2/17/09	57051	\$ 5,961.50	Co Corrections	medical expense
2/17/09	57057	\$ 332.90	Co Corrections	supplies
2/18/09	49112	\$ 480.72	D&A	computer supplies
2/18/09	49111	\$ 1,102.65	MH	MH hearings
2/19/09	57286	\$ 341.76	Miscellaneous	supplies
2/19/09	57287	\$ 545.91	Miscellaneous	supplies
2/19/09	57327	\$ 507.00	Co Corrections	training
2/19/09	60303	\$ 400.00	HAP	client assistance
2/19/09	60304	\$ 557.02	HAP	client assistance
2/19/09	60305	\$ 1,500.00	HAP	client assistance
2/19/09	60302	\$ 502.46	HSDF	HDM's
2/19/09	59424	\$ 2,660.00	Aging	Center Council funds
2/19/09	59430	\$ 552.00	Aging	transportation
2/19/09	60287	\$ 900.00	HAP	client assistance
2/19/09	60288	\$ 474.80	HAP	client assistance
2/19/09	60286	\$ 4,639.35	HAP	Bridge house
2/19/09	57290	\$ 350.00	Miscellaneous	Wireless E9-1-1
		\$ 140,838.42		

Roll Call Vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

Other Business: Added as other business. Decertify the Court-Appointed bargaining unit. On a motion made by Commissioner Reddinger and second by Commissioner Hartle to move that the solicitor is authorized to file a petition to decertify the court-appointed bargaining unit representative, Teamsters Local Union No. 538, affiliated with the International Brotherhood of Teamsters, as a result of the abandonment of Local by the Union. The motion passed.

Roll Call Vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

Questions and Answer Period:

Greg Renninger of the Clarion News asked; “what the contract amount was for Delta Development Group?” Commissioner Reddinger stated the contract amount was \$3,000 a month for 12 months. He also stated the consulting group had a good track record of helping to obtain grants. There would be 828 projects submitted and Clarion County municipalities have 11 projects submitted.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:17 a.m. The motion passed.

Clarion County Board of Commissioners

David G. Cyphert, Chair

Donna R. Hartle

Timothy P. Reddinger

Attest:

Sharon D. Roxbury, Chief Clerk

Salary Board Minutes
February 24, 2009

Those present:

Heather Leskanic
Kay Rupert
Stephanie Wilshire

Donna Reinsel
Greg Renninger

Angi Kellar
Kristin Clark

Roll Call:

Commissioner Cyphert-present
Commissioner Hartle-present
Commissioner Reddinger-present
Treasurer Snyder-present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented. The motion passed.

Approval of the Minutes:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the minutes dated; February 10, 2009 as presented. The motion passed.

Business:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve business item #1 as presented. The motion passed.

1. Aging/Transportation-Automotive Driver-Level Change. Requested Salary: \$8.30 Range 5 Step C. Level 2- 20-34 hrs/wk. Elza is to be moved from Level 3 to Level 2. Elza B. Wright. Effective date: February 24, 2009.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes
Treasurer Snyder-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve business items #2,3,4, and 5 as presented. The motion passed.

2. Human Services/Mental Retardation-Supports Coordinator-New Hire. Requested Salary: \$19,713 Range 16 Step A. Level 1- 35 hrs/wk. Tracie will fill the position formerly held by TereseMarie Biertempfel, who was promoted on 10/20/2008 to County Caseworker 3. Tracie L. Stanczak. Effective date: March 09, 2009.
3. Human Services/Children and Youth-County Caseworker 2. Promotion. Requested Salary: \$24,979. Range 22 Step D. Level 1- 35 hrs/wk. John has completed required training period as County Caseworker 1 and is to be promoted to County Caseworker 2. John M. Phillips. Effective date: March 03, 2009.
4. Human Services/Children and Youth-County Caseworker 2. Promotion. Requested Salary: \$24,979. Range 22 Step D. Level 1- 35 hrs/wk. Sandra has completed required training period as County Caseworker 1 and is to be promoted to County Caseworker 2. Sandra S. Shick. Effective date: March 03, 2009.
5. Human Services/Children and Youth-County Caseworker 2. Promotion. Requested Salary: \$24,979. Range 22 Step D. Level 1- 35 hrs/wk. Darrell has completed required training period as County Caseworker 1 and is to be promoted to County Caseworker 2. Darrell L. Shay, Jr. Effective date: March 03, 2009.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes
Treasurer Snyder-yes

Other Business:

There was no other business to be brought before the Board at that time.

Question and Answer Period:

There were no questions asked of the Board at this time.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:20 a.m. The motion passed.

Clarion County Salary Board

Commissioner David G. Cypert

Commissioner Donna R. Hartle

Commissioner Timothy P. Reddinger

Treasurer Snyder

Attest:

Sharon D. Roxbury, Chief Clerk

RETIREMENT BOARD MINUTES

February 24, 2009

Those present:

Heather Leskanic

Kay Rupert

Stephanie Wilshire

Donna Reinsel

Greg Renninger

Angi Kellar

Kristin Clark

ROLL CALL:

Commissioner Cyphert-present

Commissioner Hartle-present

Commissioner Reddinger-present

Treasurer Snyder-present

Chief Clerk-present

APPROVAL OF THE AGENDA:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the agenda as presented. The motion passed.

APPROVAL OF THE MINUTES:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the minutes dated: January 27, 2009 as presented. The motion passed.

CORRESPONDENCE:

Retirement Status Report

Retirement Status Report

JANUARY, 2009

COUNTY RETIREES ON PENSION
ACTIVE

88

FUNDS DISTRIBUTED FOR MONTHLY PENSIONS \$53,063.88

0 TOTAL ROLLOVERS OR CASH REFUNDS TO DATE: \$0

TOTAL ACTIVE MEMBERS; 300

BUSINESS:

There was no business to be brought before the Board at this time.

QUESTION AND ANSWERS:

There were no questions asked of the Board at this time.

ADJOURNMENT:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:25 a.m. The motion passed.

Clarion County Retirement Board

Commissioner David G. Cypert

Commissioner Donna R. Hartle

Commissioner Timothy P. Reddinger

Treasurer Snyder

Chief Clerk Sharon D. Roxbury

Attest:

Sharon D. Roxbury, Chief Clerk