

Commissioners Minutes
February 10, 2009

Those present:

Kay Rupert	Heather Leskanic	Stephanie Wilshire
Theresa Snyder	Frank Stacy	Greg Renninger
Donna Reinsel	Kristin Clark	Angi Keller

Roll Call:

Commissioner Cyphert-present
Commissioner Hartle-present
Commissioner Reddinger-present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda with the amendment to Other Business-The motion passed.

Approval of the Minutes:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the minutes dated; January 27, 2009 as presented. The motion passed.

Correspondence:

*DEP letter dated; January 26, 2009- Drought Watch has been lifted for 29 counties including Clarion County.
*Treasurer's Report- Dated January 1-January 31, 2009.
*PEMA letter dated; February 3, 2009-New Toll Free Phone number for educating the public on preparing for an emergency
*DPW letter dated; January 30, 2009-The 2009 Compensation Plan covering county employees of Children/Youth-Mental Health/Mental Retardation Agencies for 3 percent general pay increase.
*Department of Health-Letter dated: January 30, 2009, Funding Agencies Personnel Compensation Board on October 19, 1979; reimbursement schedule for Dept. audit for calendar year 2009.

Announcements:

*Monday, February 16, 2009-HOLIDAY
*Tuesday, February 17, 2009- Work Session (9:00 a.m.)
*Friday, February 20, 2009- Board of Inspectors Meeting (Commissioners Conf)
*Tuesday, February 24, 2009-Commissioners' /Salary Board Meeting (9:00 a.m.)
Retirement Board Meeting

Public Concerns and Comments:

There were no public concerns or comments at this time.

Business:

On a motion by Commissioner Hartle and second by Commissioner Reddinger to bid and post the surplus items as presented. The motion passed.

1. Approval to bid surplus office supply items. (Valued at less than \$1,000)
Bids will be received until Thursday, March 6, 2009 at 4:00 p.m. and opened on Tuesday, March 10, 2009 at the Commissioner's public business meeting.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract with Rodgers Clock Service for \$5,300.00 as presented. The motion passed.

2. Approval of courthouse clock electrical maintenance contract with Rodgers Clock Service –Linglestown, Pa. Replacement parts: \$2,300. Necessary clock improvements: \$3,500. Total cost: \$5,800 with all work completed at the same time: Savings of \$500.00- total agreement as listed; \$5,300.00

Roll Call Vote:

Commissioner Cyphert-yes
 Commissioner Hartle-yes
 Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Children and Youth contract as presented. The motion passed.

3. Children and Youth Contract-New-Fiscal Year 2008-2009-Interim HealthCare of Western PA-Home Health Aide-\$27.36 hr.

Roll Call Vote:

Commissioner Cyphert-yes
 Commissioner Hartle-yes
 Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the PCCD award as presented. The motion passed.

4. PCCD-Grant Award Victim Support Services-Fiscal Year 01/01/2009 to 12/31/2010. Award of State Funds: \$70,414.00.

Roll Call Vote:

Commissioner Cyphert-yes
 Commissioner Hartle-yes
 Commissioner Reddinger-yes

5. Approval of Budget Transfer:*None at this time.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the requisitions as presented. The motion passed.

5. Approval of Requisitions: Dated January 22, 2009 to February 05, 2009 totaling: \$289,867.47.

DATE	REQ #	AMOUNT	DEPARTMENT	DESCRIPTION
		\$		
1/22/2009	60241	355.90	CYS	supplies
		\$		
1/22/2009	60244	682.66	HSDF	HFM's
		\$		
1/22/2009	60242	323.87	HSDF	home services
		\$		
1/22/2009	60246	1,350.00	HAP	client assistance
		\$		
1/22/2009	60245	475.00	HAP	client assistance
		\$		
1/23/2009	57221	1,050.04	Co Buildings	supplies
		\$		
1/23/2009	57195	350.00	Courts	arbitration
		\$	Juvenile	
1/23/2009	56396	2,352.00	Probation	Restitution Grant
		\$		
1/23/2009	56860	165,431.12	Daycare	A/R pass-thru
		\$		
1/23/2009	56718	600.00	Courts	mediation
		\$		Court appt
1/23/2009	57199	600.00	Courts	counsel
		\$		Court appt
1/23/2009	57198	300.00	Courts	counsel
		\$		contracted
1/23/2009	56728	920.00	Courts	maintenance
		\$		contracted
1/23/2009	56535	1,627.02	Commissioners	maintenance
		\$		
1/23/2009	57098	885.00	Adult Probation	counseling
		\$		
1/23/2009	57099	1,030.00	Adult Probation	dues

		\$		
1/23/2009	57096	1,001.00	Adult Probation	drug testing
		\$		Clerk of Courts
1/23/2009	57101	11,889.77	Adult Probation	pass-thru
		\$		
1/26/2009	60234	4,231.66	HAP	Dec services
		\$		
1/26/2009	60235	536.00	HAP	client assistance
		\$		
1/27/2009	60252	450.00	CYS	guardianship
		\$		
1/27/2009	60255	12,415.00	CYS	subsidies
		\$		
1/27/2009	57181	425.00	Sheriff	vehicle repair
		\$		
1/27/2009	56883	419.04	EMA	supplies
		\$		
1/27/2009	57024	599.80	Co Corrections	uniforms
		\$		
1/27/2009	57180	396.25	Sheriff	vehicle repair
		\$		
1/27/2009	57025	921.67	Co Corrections	medical expense
		\$		
1/27/2009	57027	700.00	Co Corrections	medical expense
		\$		
1/27/2009	57023	528.31	Co Corrections	food
		\$	Juvenile	contracted
1/27/2009	56404	1,074.48	Probation	maintenance
		\$	Juvenile	
1/27/2009	56403	477.40	Probation	training
		\$	Juvenile	
1/27/2009	56401	470.89	Probation	training
		\$	Juvenile	
1/27/2009	56400	1,667.15	Probation	vehicle repair
		\$		
1/27/2009	57200	370.00	Courts	temp wages
		\$		
1/27/2009	56865	570.00	Coroner	dues
		\$	Communications	contracted
1/28/2009	56886	1,462.50	911	maintenance
		\$	Communications	
1/28/2009	56889	750.00	911	telephone
		\$		contracted
1/28/2009	57140	817.20	Central Postage	maintenance
		\$		
1/28/2009	59399	328.79	Aging	travel expense
		\$		
1/28/2009	59401	454.00	Aging	office expense
		\$		
1/28/2009	60257	981.30	HSDF	transportation
		\$		
1/28/2009	60421	856.25	Transportation	travel expense
		\$		
1/28/2009	60420	827.25	Transportation	travel expense
		\$		
1/28/2009	60419	523.60	Transportation	temp wages
		\$		
1/29/2009	57029	419.00	Co Corrections	training
		\$		
1/29/2009	56786	734.74	District Attorney	CNET
		\$		
1/29/2009	56783	533.12	District Attorney	travel expense
2/2/2009	60263	\$	Children &	vehicle repair

		327.72	Youth	
		\$	Children &	
2/2/2009	60259	300.00	Youth	guardianship
		\$	Children &	
2/2/2009	60264	359.04	Youth	I.L.
		\$		
2/3/2009	57225	968.42	Treasurer	Jury expense
		\$	Register &	
2/3/2009	56635	647.18	Recorder	advertising
		\$	Register &	contracted
2/3/2009	56634	1,795.00	Recorder	maintenance
		\$	Register &	
2/3/2009	56633	500.00	Recorder	Assoc. dues
		\$	Register &	
2/3/2009	56632	500.00	Recorder	PRODA dues
		\$		
2/3/2009	56945	533.60	Public Defender	Court expenses
		\$		
2/3/2009	56789	1,586.50	District Attorney	CNET
		\$		
2/3/2009	56788	693.11	District Attorney	CNET
		\$		contracted
2/3/2009	56790	498.00	District Attorney	maintenance
		\$		
2/3/2009	56805	318.91	District Attorney	telephone
		\$		
2/3/2009	56793	307.52	District Attorney	supplies
		\$		
2/3/2009	56787	473.50	District Attorney	supplies
		\$		maintenance &
2/3/2009	57031	717.70	Co Corrections	repairs
		\$	Communications	contracted
2/3/2009	56892	645.00	911	maintenance
		\$	Communications	contracted
2/3/2009	56891	1,487.50	911	maintenance
		\$		
2/3/2009	59395	2,072.00	Aging	consumer project
		\$		
2/3/2009	59394	3,346.00	Aging	consumer project
		\$		
2/3/2009	56799	1,338.61	RASA	supplies
		\$		
2/3/2009	56798	603.98	VOJO	supplies
		\$		
2/3/2009	60271	797.24	HAP	client assistance
		\$	Communications	contracted
2/4/2009	56894	3,700.00	911	maintenance
		\$	Communications	contracted
2/4/2009	56895	1,477.65	911	maintenance
		\$		
2/4/2009	56866	1,292.00	Coroner	autopsy expense
		\$		
2/4/2009	57033	445.00	Co Corrections	medical expense
		\$		
2/4/2009	56796	446.83	VOJO	supplies
		\$		
2/4/2009	59405	498.00	Aging	office expense
		\$		maintenance &
2/4/2009	60436	1,317.73	Transportation	repairs
		\$		maintenance &
2/4/2009	60429	681.04	Transportation	repairs
		\$		vehicle
2/4/2009	60416	2,205.96	Transportation	maintenance

		\$		vehicle
2/4/2009	60426	776.00	Transportation	maintenance
		\$		vehicle
2/4/2009	60415	2,269.28	Transportation	maintenance
		\$		
2/4/2009	60437	1,150.00	Transportation	licensing
		\$		
2/4/2009	60423	2,649.71	Transportation	tower rent
		\$		
2/4/2009	60422	1,348.27	Transportation	temp wages
		\$		
2/4/2009	60425	420.00	Transportation	transportation
		\$		community
2/5/2009	49078	18,800.00	MR	service expense
		\$		
2/5/2009	60277	690.69	CYS	supplies
		\$		Treatment Court
2/5/2009	57108	1,668.00	Adult Probation	expense
		\$		contracted
2/5/2009	56899	575.00	EMA	maintenance
		\$		contracted
2/5/2009	57106	476.00	Adult Probation	maintenance
		\$		
		289,867.47		

Roll Call Vote:

Commissioner Cyphert-yes
 Commissioner Hartle-yes
 Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the general fund bills as presented. The motion passed.

6. Approval of General Fund Bills: Dated Jan. 13, 2009 to February 06, 2009 totaling: \$1,649,052.98.

Roll Call Vote:

Commissioner Cyphert-yes
 Commissioner Hartle-yes
 Commissioner Reddinger-yes

Other Business:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Early Intervention contract as presented. The motion passed.

*Contract-Early Intervention-Clarion Office Equipment-Maintenance Agreement for copier-FY 2009-2010. \$571.50

Roll Call Vote:

Commissioner Cyphert-yes
 Commissioner Hartle-yes
 Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Erie County Coroner as presented. The motion passed.

*Contract-Coroner-Erie County Coroner-Autopsy Retainer-FY 2009-2010. \$10,000.00 annual fee.

Roll Call Vote:

Commissioner Cyphert-yes
 Commissioner Hartle-yes
 Commissioner Reddinger-yes

Questions and Answer Period:

There were no questions asked at this time.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:12 a.m. The motion passed.

Clarion County Board of Commissioners

David G. Cyphert, Chair

Donna R. Hartle

Timothy P. Reddinger

Attest:

Sharon D. Roxbury, Chief Clerk

Salary Board Minutes
February 10, 2009

Those present:

Kay Rupert	Stephanie Wilshire	Heather Leskanic
Frank Stacy	Greg Renninger	Donna Reinsel
Kristin Clark	Angi Kellar	

Roll Call:

Commissioner Cyphert-present
Commissioner Hartle-present
Commissioner Reddinger-present
Treasurer Snyder-present
Judge Arner-present
District Attorney Aaron-absent

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented. The motion passed.

Approval of the Minutes:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the minutes dated: January 27, 2009 as presented. The motion passed.

Business:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve business items; 1, 2, 3, 6, 7, 8 and 9 as presented. The motion passed.

1. Aging/Transportation-Automotive Driver-New Hire- Requested Salary/Wage: \$7.98 per hr/ Range 5- Step A- Level 3. 19 hrs/less per week. On call as needed. Billie J. Crissman- Effective date: February 10, 2009.
2. Aging/Transportation-Automotive Driver-New Hire- Requested Salary/Wage: \$7.98 per hr/ Range 5- Step A- Level 3. 19 hrs/less per week. On call as needed. Michael K. Shaw- Effective date: February 10, 2009.
3. Aging/Transportation-Automotive Driver-New Hire- Requested Salary/Wage: \$7.98 per hr/ Range 5- Step A- Level 3. 19 hrs/less per week. On call as needed. Chad A. Renninger- Effective date: February 10, 2009.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes
Treasurer Snyder-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve business item 4 as presented. The motion passed.

4. OES/Communications-Dispatcher-CORRECTION TO THE Promote to regular status request. Requested Salary/Wage: \$10.41 per hr. Range 12 Step D. Level 1. Michael has completed all training requirements and is to be promoted to regular status. Original promotion dated Jan 15th stated incorrect hourly rate. (10.01 to 10.41- Wrong Step Also)Michael S. Tarr. Retroactive to: January 15, 2009.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes
Treasurer Snyder-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve business item as presented. The motion passed.

5. Human Services/MH Counseling Center-Counselor 2- Level Change. Requested Salary \$17.42 per hour Range 22 Step P. Level 2-20 to 34 hrs/wk. Tommie has requested to be moved into a Level 2 position from Level 1. Tommie Minor. Retroactive to February 9, 2009.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes
Treasurer Snyder-yes

6. Aging/Transportation-Clerk Typist 3-Change from Salary to Hourly. Requested Salary \$10.73 per hour. Range 9 Step J. Level 1 35 hrs/wk. Installation of time clock/hourly rate required. Brenda Summerville-Retroactive to February 9, 2009.
7. Aging/Transportation-Clerk Typist 2-Change from Salary to Hourly. Requested Salary \$9.35 per hour. Range 7 Step F. Level 1 35 hrs/wk. Installation of time clock/hourly rate required. Mary Anne Brent. Retroactive to February 9, 2009.
8. Aging/Transportation-Data Clerk-Change from Salary to Hourly. Requested Salary \$8.64 per hour. Range 7 Step B. Level 1 35 hrs/wk. Installation of time clock/hourly rate required. Maria Walker. Retroactive to February 9, 2009.
9. Aging/Transportation-Transportation Dispatcher Clerk-Change from Salary to Hourly. Requested Salary \$14.45 per hour. Range 7 Step BB. Level 1 35 hrs/wk. Installation of time clock/hourly rate required. Rachel Piker. Retroactive to February 9, 2009.

On a motion made by Commissioner Reddinger and second by Judge Arner to approve business item 10 as presented. The motion passed. Judge Arner stated what a good employee Eileen had been in the past for courts.

10. Courts-Adult/Juvenile Probation Aide-Re-Hire. Requested Salary: \$22,637. Range 18 Step E. Level 1 35 hrs/wk + 5 additional hours IV-E funding. Eileen will replace Chrystal Best who was promoted to Probation Officer. Eileen Theiss. Effective date: March 09, 2009.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes
Treasurer Snyder-yes
Judge Arner-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve business item 11 as presented. The motion passed.

11. District Attorney-District Attorney Secretary-New Hire. Requested Salary: \$9.63 per hour. Union. Level 1- 35 hrs/wk. New Hire to fill vacant position. Alexis Rupert. Effective date: February 16, 2009.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes
Treasurer Snyder-yes
District Attorney Aaron-absent

Other Business:

There was no other business to be brought before the Board at this time.

Question and Answer Period:

There were no questions asked of the Board at this time.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:22 a.m. The motion passed.

Commissioner David G. Cypert

Commissioner Donna R. Hartle

Commissioner Timothy P. Reddinger

Treasurer Snyder

Attest:

Sharon D. Roxbury, Chief Clerk