

## **AGENDA**

Records Improvement Committee  
November 19<sup>th</sup>, 2020  
(ZOOM meeting)

1. Roll Call
2. Approval of the Agenda
3. Approval of the Minutes dated: May 21<sup>st</sup>, 2020
4. Treasurer's Report
5. Information Technology (I.T.) Report
6. Old Business:
7. New Business:
  - Dates for 2021 meetings, second Thursday of month at 10am (May 13<sup>th</sup> and November 11<sup>th</sup>) or another date (ex: first or third Thursday of month)
8. Adjournment

Next Meeting: