

Commissioners Minutes September 22, 2009

Those present:

Frank Stacy
Stephanie Wilshire

Kay Rupert
Theresa Snyder

Greg Renninger
Angi Kellar

A moment of silence was observed for former Clarion County Commissioner Thomas Armagost who passed away September 19, 2009. Mr. Armagost served as Commissioner from 1976 – 1992.

Roll Call:

Commissioner Cyphert-present
Commissioner Hartle-present
Commissioner Reddinger-present

Approval of the Agenda:

On a motion by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented. The motion passed.

Approval of the Minutes:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the minutes dated September 8, 2009 as presented. The motion passed.

Correspondence:

- * As part of the Department of Homeland Security's Ready campaign - Clarion County has joined the Nation in Proclaiming September "National Preparedness Month". Clarion County recognizes the week of September 22nd as Elderly Preparedness Week.
- * Press release dated September 16, 2009 – New web site to help Pennsylvanians learn about and protect against novel H1N1 flu. www.H1N1inPA.com.
- * Letter dated September 17, 2009 from PA Department of Public Welfare. A Medical Assistance Transportation Program (MATP) grant payment is currently being processed in the amount of \$30,688.00. This represents a partial allocation for FY 2009-2010.
- * Letter dated September 16, 2009 from Pennsylvania Emergency Management Agency (PEMA). The Emergency Management Performance Grant (EMPG) Agreement between Clarion County and PEMA provides \$49,898.00 in Federal Fiscal Year 2009 funding for Personnel (salaries and benefits) for the approved staff positions identified on the grant.
- * Letter dated September 15, 2009 from Department of Community Economic Development (DCED). Copy of Community Development Block Grant (CDBG) contract in the amount of \$274,215 minus administration \$49,084 for a total of \$225,131.00.
- * VOCA training on October 9th from 11:00 – 12:00 via WebEx. For Victims of Crime Act Training.
- * Email dated September 18, 2009 – from Sandi Vito of the Pennsylvania Department of Labor & Industry that includes a tip sheet that provides talking and reference points on PA CareerLink, and the social services available to unemployed workers exhausting their UC benefits.
- * News Release dated September 14, 2009 – Conservation District Director Nominations Solicited. This is a 4 year term beginning in 2010.
- * National Association of Counties (NACo) Participation and Membership Benefits Report. Commissioner Cyphert stated that the dues to belong to NACO are \$906.00 annually and through the

Prescription Drug discount card plan the saving to the County residents since 2005 has been \$215,383.48

* Tax Collection Committee (TCC) meeting – Act 32 of 2008 requires that the initial action of the first meeting of the tax collection committee be determined by a majority vote of the delegates on a quorum has been established. Donna stated that the first meeting is to be chaired by the County Commissioner’s chairman. Commissioner Cyphert will chair the first meeting. Officers will be elected by the delegates and these officers will then conduct the meetings thereafter.

Announcements:

Autumn Leaf Festival – September 26 through October 4, 2009

Tuesday, September 22, 2009 – Records Improvement Committee.

Tuesday, September 29, 2009 – Work Session.

Friday, October 2, 2009 – ALF Crafter’s Day/Columbus Day Holiday.

Public Concerns and Comments:

There were no public concerns or comments heard at this time.

Business:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the Option Agreement with Cornerstone Development for lease to purchase the property know as the Haskell Building as presented. The motion passed.

1. Approval of the Option Agreement with Cornerstone Development and the County for lease to purchase the property known as the Haskell Building.

Roll Call Vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a Memorandum of Understanding with Clarion County Police Departments as presented. The motion passed.

2 .Approval of a Memorandum of Understanding with Clarion County Police Departments between Clarion County and Clarion University.

Roll Call Vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve County Liquid Fuels additional encumbrance as presented. The motion passed.

3. Approval of County Liquid Fuels additional encumbrance totaling \$2570.56. This will finalize expenses for the replacement of Licking Creek Bridge T-374 project #94-16-209-01.

Roll Call Vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the “2010” Census Partner Proclamation” as presented. The motion passed. Commissioner Cyphert stated that it is imperative that the county participate in order to keep government funding and services.

4. Approval of “2010 Census Partner Proclamation” - Clarion County is committed to partnering with the U.S. Census Bureau to help ensure a full and accurate count in 2010.

WHEREAS, an accurate census count is vital to our community and residents’ well-being by helping planners determine where to locate schools, day care centers, roads and public transportation, hospitals and other facilities, and achieving an accurate and complete count of the nation’s growing and changing population;

WHEREAS, more than \$400 billion per year in federal and state funding is allocated to states and communities based, in part, on census data;

WHEREAS, census data helps determine how many seats each state will have in the U.S. House of Representatives and often is used for the redistricting of state legislatures, county and city councils and voting districts;

WHEREAS, the 2010 Census creates jobs that stimulate economic growth and increase employment;

WHEREAS, the information collected by the census is confidential and protected by law;

Now, therefore, we PROCLAIM that the County of Clarion is committed to partnering with the U.S. Census Bureau to help ensure a full and accurate count in 2010.

As a 2010 Census partner, we will:

1. Support the goals and ideals for the 2010 Census and disseminate 2010 Census information to encourage those in our community to participate.
2. Encourage people in our community to place an emphasis on the 2010 Census and participate in events and initiatives that will raise overall awareness and ensure a full and accurate census.
3. Support census takers as they help our community complete an accurate count.
4. Create or seek opportunities to collaborate with other like-minded groups in our community by participating in Complete Count Committees and/or utilizing high-profile, trusted voices to advocate on behalf of the 2010 Census.

Signed this 22nd day of September in the year 2009.

Clarion County Board of Commissioners

David G. Cyphert

Attest:

Donna R. Hartle

Sharon D. Roxbury,
Chief Clerk, County Administrator

Timothy P. Reddinger

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a request by the Clarion County Mental Health Council for the use of the parking lot at the Human Services building as presented. The motion passed.

5. Approval of a request by the Clarion County Mental Health Council for the use of the parking lot at the Human Services building at 214 S. 7th Avenue on Friday, October 2, 2009 during ALF Farmer's & Crafter's Day for a fund raiser to benefit the Mental Health Council.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a request by SAFE to display the Silent Witness Silhouettes in the main lobby of the Courthouse as presented. The motion passed.

6. Approval of a request by Stop Abuse for Everyone (SAFE) to display the Silent Witness Silhouettes in the main lobby of the Courthouse for the week of October 19th through October 23rd, 2009 as part of "Domestic Violence Awareness Month".

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the General Fund Bills as presented. The motion passed.

7. Approval of General Fund Bills dated September 3, 2009 through September 17, 2009 and totaling \$473,020.50.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the budget transfers as presented. The motion passed.

8. Approval of Budget Transfers dated September 3, 2009 to September 17, 2009 and totaling \$847.83:

* District Attorney – from Witnesses to Drug Testing - \$200.00.

* Jury Commissioners – from Travel to Materials & Supplies - \$422.83.

* Jury Commissioners – from Seminars to Materials & Supplies - \$225.00.

Roll Call Vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the following requisitions as presented. The motion passed.

9. Approval of Requisitions dated September 3, 2009 through September 16, 2009 and totaling \$126,815.67.

| DATE | REQ # | AMOUNT | DEPARTMENT | DESCRIPTION |
|----------|-------|-------------|-----------------|--------------------|
| 09/03/09 | 72054 | \$26,577.02 | Parks | lighting |
| 09/03/09 | 71993 | \$1,260.60 | Co. Corrections | repairs |
| 09/03/09 | 72012 | \$472.00 | Co. Corrections | part time salaries |
| 09/03/09 | 72007 | \$548.82 | Co. Corrections | supplies |
| 09/03/09 | 72009 | \$301.36 | Co. Corrections | food |

| | | | | |
|--------------|-------|---------------------|-----------------------------|-----------------------|
| 09/03/09 | 72001 | \$1,342.20 | Co. Corrections | medical |
| 09/03/09 | 72003 | \$385.00 | Co. Corrections | medical |
| 09/03/09 | 59511 | \$672.17 | Aging | Center Council |
| 09/04/09 | 59553 | \$890.32 | HSDF | mh |
| 09/04/09 | 71744 | \$5,703.55 | District Atty | cnet |
| 09/04/09 | 72013 | \$8,511.58 | CC Corrections | food |
| 09/04/09 | 72014 | \$312.35 | CC Corrections | food |
| 09/04/09 | 72213 | \$1,200.00 | Tax Claim | tax claim postings |
| 09/04/09 | 71742 | \$340.18 | District Atty | telephone |
| 09/08/09 | 70107 | \$19,525.64 | MR | residential |
| 09/08/09 | 72168 | \$327.17 | Jury Commissioner | travel |
| 09/08/09 | 59803 | \$367.50 | Transportation | vehicle maint |
| 09/08/09 | 59796 | \$482.36 | Transportation | vehicle maint |
| 09/08/09 | 59799 | \$1,179.48 | Transportation | purch personnel |
| 09/08/09 | 59804 | \$486.77 | Transportation | capital equip |
| 09/08/09 | 59805 | \$1,240.00 | Transportation | capital equip |
| 09/10/09 | 71855 | \$926.61 | Miscellaneous | Wireless E911 |
| 09/10/09 | 71854 | \$5,812.00 | 2004 EM Planning & Training | equipment |
| 09/11/09 | 59014 | \$303.38 | Adult Probation | travel |
| 09/11/09 | 72034 | \$1,080.00 | Assessment | solicitor |
| 09/11/09 | 71935 | \$646.80 | Central Postage | rental - equip |
| 09/11/09 | 71853 | \$1,450.00 | 911 Comm Ctr | telephone |
| 09/11/09 | 71851 | \$1,957.29 | 911 Comm Ctr | contracted - maint |
| 09/11/09 | 72177 | \$600.00 | Court | court appt counsel |
| 09/11/09 | 72175 | \$300.00 | Court | court appt counsel |
| 09/11/09 | 72178 | \$510.00 | Court | p/t court reporter |
| 09/11/09 | 58993 | \$343.73 | Juv Probation | travel |
| 09/11/09 | 72172 | \$541.50 | Jury Commissioner | mat & supplies |
| 09/11/09 | 72038 | \$351.84 | Parks | gas |
| 09/14/09 | 59585 | \$13,087.45 | C&Y | client travel |
| 09/14/09 | 59520 | \$530.00 | Aging | central council funds |
| 09/14/09 | 59574 | \$750.00 | HAP | client assist |
| 09/14/09 | 59572 | \$600.00 | HAP | client assist |
| 09/14/09 | 59573 | \$503.12 | HSDF | hdms |
| 09/14/09 | 59569 | \$3,607.15 | HAP | bridge house |
| 09/16/09 | 72231 | \$380.00 | 911 Comm Ctr | contracted - maint |
| 09/16/09 | 72234 | \$399.00 | 911 Comm Ctr | contracted - maint |
| 09/16/09 | 72020 | \$301.81 | CC Corrections | mat & supplies |
| 09/16/09 | 72019 | \$822.94 | CC Corrections | food |
| 09/16/09 | 72025 | \$575.00 | CC Corrections | medical |
| 09/16/09 | 72024 | \$4,639.02 | CC Corrections | medical |
| 09/16/09 | 72205 | \$364.50 | Elections | telephone |
| 09/16/09 | 72232 | \$357.31 | EMA | gas expense |
| 09/16/09 | 72336 | \$1,219.46 | Jury Commissioner | insurance |
| 09/16/09 | 72180 | \$800.00 | Courts | mediation |
| 09/16/09 | 72182 | \$556.69 | Courts | court appt counsel |
| 09/16/09 | 70109 | \$10,373.00 | MR | emp services |
| TOTAL | | \$126,815.67 | | |

Roll Call Vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

Other Business:

Approval of a request by Drew Womeldorf of Mayport for the use of the Clarion County Veteran's Memorial Park on October 10, 2009 from 11:00 a.m. to 4:00 p.m. for an announcement and to hold a tea party.

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the request as presented by Drew Womeldorf for use of the Veteran's Memorial Park pending no conflicts. The motion passed.

Questions and Answer Period:

There were no questions asked of the Board at this time.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:23 a.m. The motion passed.