

Commissioners Minutes
August 13, 2009

Those present:

Frank Stacy

Greg Renninger

Dennis Smith

Donna Reinsel

Theresa Snyder

Vince Joy

Roll Call:

Commissioner Cyphert-present

Commissioner Hartle-present

Commissioner Reddinger-absent

Approval of the Agenda:

On a motion made by commissioner Hartle and second by Commissioner Cyphert to accept the agenda as presented. The motion passed.

Approval of the Minutes: Dated July 28, 2009

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to accept the minutes dated July 28th, 2009 as presented. The motion passed.

Correspondence:

* Letter dated July 29, 2009 from the Department of Public Welfare Office of Children, Youth and Families. The Bureau of Financial Operations, Audit Resolution Section has completed the settlement of the Children and Youth (C&Y) Supplemental Financial Schedule for the period ending June 30, 2005. Based on the documents submitted for review, a future quarterly Act 148 payment will be increased by \$10,702 due to an increase based on indirect costs in FY 2004/2005.

* Letter dated July 15, 2009 from Area Transportation Authority of North Central Pennsylvania extending an invitation for Clarion County to appoint a GIS and/or Transportation representative to serve on the North West Central Emergency Response Group's (NWCERG) newly formed subcommittee: North West Central Task Force (NWCTF).

* Email dated July 27, 2009 from Lori Dabbondanza, Executive Secretary of County Commissioners Association of PA (CCAP) with a direct link to a PA Emergency Management Agency (PEMA) Circular for the PEMA Hazard Mitigation Assistance Unified Guidance for 5 different Federal Emergency Management Agency (FEMA) Grant programs that are administered through CCAP.

* Letter dated August 4, 2009 from Ed Mann, Pennsylvania State Fire Commissioner thanking Mike Rearick, his staff, and members of the Northwest Central Emergency Response Group for their help during the funeral services for Ryan Wingard.

* Clarion County Treasurer's report dated July 1 through July 31, 2009.

Announcements:

Saturday, August 15, 2009 –Veteran's Picnic - Clarion County Park - noon to 4:00

Tuesday, August 18, 2009 - Work Session - 9:00 a.m.

Friday, August 21, 2009 - Board of Inspector's Meeting- Commissioner's Conference Room – 9:00 a.m.

Friday, August 21, 2009 – Elected Officials/Department Head Meeting – Commissioner's Conference Room - 10:00 a.m.

August 23 – 29, 2009 - Knox Horsethief Days.

Tuesday, August 25, 2009 - Commissioners/Salary Board/Retirement Board Meeting - 9:00 a.m.

Public Concerns and Comments: There were no public concerns or comments at this time.

Business:

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to accept the following bids pending further review with the Transportation Department. The motion passed.

The following bids were opened at the meeting:

- * Fenton Mobility Products, Jamestown NY – Total bid for 3 vans - \$112,890.00.
- * Access Bus and Van Sales, Eppers PA - \$37,540.00/unit - Total for 3 vans - \$112,620.00.
- * Ilderton Conversion Co, High Point NC - \$35,001.00/unit – Total for 3 vans - \$105,003.00.
- * Freedom Motors USA, Inc., Battle Creek MI - \$34,800.00/unit – Total for 3 vans - \$104,400.00.
- * Rohrer Bus Services, Duncannon PA - \$36,987.00/unit – Total for 3 vans - \$110,961.00.

1. Opening of sealed bids for Area Agency on Aging/Transportation program for the purchase of Three (3) Grand Accessible Mini Vans – rear entry.

Roll Call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-absent

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the Children and Youth Needs Based Plan and Budget Estimate and Children and Youth Implementation Plan as presented. The motion passed

2. Approval of Children and Youth Needs Based Plan and Budget Estimate for FY 2010-2011 and Children and Youth Implementation Plan for FY 2009-2010.

Roll Call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-absent

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the contracts for Clarion County Children and Youth Services as presented. The motion passed

3. Approval of Contracts for Clarion County Children and Youth Services:

- * New Contract – FY 2009-2010 – Mars Home for Youth for Multi-Systemic Therapy - \$65.00/day.
- * Contract Renewal – FY 2009-2010 – BI Incorporated for Unit Rental Charge/Monitoring Service Charge - \$4.25/day.

Roll Call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-absent

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the application for the Emergency Management Performance Grant as presented. The motion passed

4. Approval of the Emergency Management Performance Grant application. FY 2010 (October 1,2009 – September 30,2010). Staff positions covered under this Grant:

- *Emergency Management Coordinator and Operations & Training Officer. Total Grant for these two positions: \$54,334.06.

Staff position being added to the grant application for the year 2010:

- *Emergency Management Planner. Grant addition total: \$24,671.20.

Roll Call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes

Commissioner Reddinger-absent

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the amended Resolution #11 for 2009 as presented. The motion passed

5. Approval of an Amended Resolution #11 of 2009 for Execution of Grant Agreements dated 8/06/2009 adding the authorization of Transportation Supervisor, Dennis Smith, to execute the Program documents to the appropriate section(s) of the Pennsylvania Department of Transportation.

Roll Call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-absent

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the term extensions for members of the Clarion County Industrial Development Authority as presented. The motion passed

6. Approval of Clarion County Industrial Development Authority term extensions.

* Larry P. Gourley term extended until June 30, 2012.

* H. Eugene Burns term extended until June 30, 2013.

Roll Call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-absent

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the appointment of Rick Rathfon to the Board of Directors of the Health Services of Clarion, Inc. The motion passed

7. Approval of the appointment of Rick Rathfon to the Board of Directors of the Health Services of Clarion, Inc. to fill the vacancy left by the resignation of Jeffrey Foor from the Board of Directors effective December 31, 2008.

Roll Call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-absent

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the General Fund Bills as presented. The motion passed

8. Approval of General Fund Bills dated 7/31/2009 through 8/10/2009 and totaling \$576,743.39.

Roll Call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-absent

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the budget transfers as presented. The motion passed

9. Approval of Budget Transfers dated July 24, 2009 to August 10, 2009 and totaling \$8,609.64:

* District Attorney – from Training to Travel - \$500.00

* District Attorney – from Witnesses to Drug Testing - \$1,500.00

* District Attorney – from Witnesses to Contracted Computer Maintenance - \$100.00

* Coroner – from Autopsy to Autopsy Transport - \$500.00

* Sheriff – from Training to Travel - \$50.25

- * Courts – from Training to Professional Services - \$300.00
- * Human Service Building – from Utilities Fuel to Maintenance Repair - \$5,300.00
- * Human Resources/Personnel – from Salaries to Advertising - \$209.39
- * Assessment – from Materials & Supplies to Infocon Computer Access - \$150.00

Roll Call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-absent

On a motion made by Commissioner Hartle and second by Commissioner Cyphert to approve the requisitions as presented. The motion passed

10. Approval of Requisitions dated 7/27/2009 through 8/07/2009 and totaling \$125,832.01.

DATE	REQ #	AMOUNT	DEPARTMENT	DESCRIPTION
7/27/09	59521	\$432.90	Transportation	advertising
7/27/09	60979	\$880.80	Transportation	vehicle-maint
7/27/09	60978	\$2,014.75	Transportation	vehicle-maint
7/27/09	60981	\$2,009.00	Transportation	capital-equip
7/27/09	60834	\$339.07	HAP	client assist
7/27/09	59110	\$300.00	Court	court appt counsel
7/27/09	71691	\$7,597.53	Adult Probation	act 198
7/27/09	71716	\$1,407.00	DA	drug testing
7/27/09	71668	\$486.00	Parks	trash
7/27/09	59216	\$581.09	Wireless 911	wireless
7/28/09	70083	\$639.20	MR	habilitation
7/28/09	70082	\$12,765.20	MR	transportation
7/29/09	6840	\$13,609.00	C&Y	adopt fees
7/29/09	60837	\$325.00	C&Y	personal care cost
7/29/09	71764	\$600.00	Tax Claim	training
7/29/09	71763	\$5,463.36	Tax Claim	advertising
7/29/09	58745	\$2,000.00	DJ 04	postage
7/29/09	71713	\$474.50	DA	supplies
7/29/09	71710	\$1,198.00	DA	computer-maint
7/29/09	71709	\$533.52	DA	cnet
7/29/09	71712	\$474.50	DA	cnet
7/29/09	71720	\$400.00	DA	cnet
7/29/09	71721	\$1,226.27	DA	cnet
7/29/09	71725	\$334.50	DA	phone bill
7/29/09	59112	\$800.00	Court	mediation
7/29/09	71772	\$304.52	CC Corrections	material & supplies
7/30/09	70086	\$412.00	MR	transportation
8/3/09	59221	\$17,574.00	Comm Ctr 911	contracted maint
8/3/09	58895	\$804.93	Reg & Rec	travel
8/3/09	71673	\$549.84	Parks	equip - maint
8/3/09	59224	\$487.00	Comm Ctr 911	training
8/3/09	59478	\$325.52	Aging	center exp
8/4/09	71773	\$5,449.00	CC Corrections	medical
8/4/09	59267	\$995.00	IT	computer-maint
8/4/09	71862	\$5,374.24	HS Building	maint
8/4/09	59161	\$835.18	Treasurer	mdj pass thru
8/4/09	58896	\$486.00	Reg & Rec	advertising
8/4/09	58733	\$896.00	Coroner	transportation
8/4/09	58734	\$890.30	Coroner	autopsy
8/4/09	59115	\$750.00	Court	court appt counsel
8/4/09	59113	\$904.00	Court	court appt counsel

8/4/09	71779	\$363.43	CC Corrections	maint & repair
8/4/09	71774	\$680.00	CC Corrections	medical
8/4/09	71775	\$504.70	CC Corrections	medical
8/4/09	71782	\$1,402.30	CC Corrections	medical
8/4/09	71814	\$1,477.65	Comm Ctr 911	contracted maint
8/4/09	71695	\$683.50	Adult Probation	vehicle-maint
8/4/09	71948	\$300.00	Court	court appt counsel
8/4/09	71947	\$990.00	Court	court appt counsel
8/4/09	71694	\$756.94	Adult Probation	vehicle-maint
8/4/09	71861	\$378.24	HS Building	maint
8/4/09	59483	\$1,040.00	Aging	FCSP
8/4/09	59486	\$3,013.00	Aging	FCSP
8/5/09	59524	\$3,626.62	HSDf	generic transp.
8/5/09	59523	\$689.03	HSDf	supplies
8/5/09	59525	\$595.88	HAP	client assist
8/5/09	71877	\$515.90	Parks	supplies
8/5/09	71679	\$1,751.50	Jury	pay
8/5/09	71976	\$379.04	Auditors	travel
8/5/09	71975	\$425.00	Auditors	travel
8/5/09	71815	\$2,851.67	Comm Ctr 911	telephone
8/7/09	71786	\$7,891.54	CC Corrections	food
8/7/09	71790	\$838.50	CC Corrections	food
8/7/09	58776	\$389.25	Human Resources	advertising
8/7/09	71881	\$359.60	Parks	gravel

Total
\$125,832.01

Roll Call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-absent

Other Business:

Commissioner Cyphert and Commissioner Hartle stated that the County Commissioners Association's (CCAP) Annual Conference was very interesting. Commissioner Hartle was chosen as The 2009 County Commissioner's Association of Pennsylvania (CCAP) Outstanding Commissioner of the Year. This award is given for the Advancement of County Government through Innovative Programs, Communication, and Education. Donna said that she has spent 35 years in County Government and has seen drastic changes over the years. She was very surprised and honored by this award. She thanked Commissioner Cyphert, Commissioner Reddinger, Chief Clerk Sharon Roxbury for their part in her nomination for this award.

Questions and Answer Period:

There were no questions brought before the Board at this time.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Cyphert the meeting was adjourned at 9:28 a.m.