

**Commissioners Minutes**  
**July 28, 2009**

Those present:

Stephanie Wilshire  
Donna Reinsel  
Angi Keller

Kay Rupert  
Frank Stacy  
Kathleen Daum

Kristin Clark  
Greg Renninger  
Michael Rearick

Roll Call:

Commissioner Cyphert – present  
Commissioner Hartle – absent  
Commissioner Reddinger - present

Approval of the Agenda:

On a motion by Commissioner Reddinger and second by Commissioner Cyphert to accept the agenda as presented. The motion passed.

Approval of the Minutes: Dated July 15, 2009

On a motion by Commissioner Reddinger and second by Commissioner Cyphert to accept the minutes dated July 15, 2009 as presented. The motion passed.

Correspondence:

\* Letter dated June 15, 2009 from Timothy J. Quinn, Acting Director of U.S. Department of Justice. Clarion County Office of Emergency Services has been selected to participate in the 2009 Technology grant program (Tech 2009) funded and administered by the Office of Community Oriented Policing Services (COPS). The grant award of \$500,000.00 will be used to update public safety communications in Clarion County and install Simulcast Solutions for simultaneous radio transmission to law enforcement, fire, and emergency services.

Announcements:

- \* Tuesday, August 4, 2009 – Work Session – 9:00 a.m.
- \* Monday, August 10<sup>th</sup> – Wednesday, August 12<sup>th</sup>, 2009 – County Commissioners Association (CCAP) Annual Conference – Seven Springs.
- \* Thursday, August 13, 2009 – Commissioners/Salary Board Meeting – 9:00 a.m.

Public Concerns and Comments: There were no public concerns or comments at this time.

Business:

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to accept the following bids as presented pending further review. The motion passed.

The following seven surplus county vehicle sealed bids were opened at the meeting:

2004 Dodge Intrepid:

- \* Youseff Dabbagh - \$506.00 with down payment.
- \* Rogers Auto - \$660.00 with down payment
- \* Weiser Auto Sales - \$1001.00 with down payment.

2002 Ford Van “Triton V10”:

- \* Youseff Dabbagh - \$1060.00 with down payment.
- \* Rogers Auto - \$1030.00 with down payment
- \* Weiser Auto Sales - \$1001.00 with down payment.

2002 Ford Van “Triton V8”:

\* Hopeton A. Thompson \$1500.00 with down payment \* Youseff Dabbagh - \$508.00 with down payment. \* Rogers Auto - \$630.00 with down payment. \* Weisers Auto Sales – \$1001.00 with down payment.

2002 Dodge Caravan:

\* Youseff Dabbagh - \$215.00 with down payment own. \* Rogers Auto - \$530.00 with down payment \* Hopeton A Thompson - \$750.00 with down payment. \* James Deloe - \$725.00 with down payment. \* Darlene Weaver - \$600.00 with down payment. \* Weiser Auto Sales - \$501.00 with down payment. \* Mona Parks - \$546.00 with down payment.

2004 Chevy Van 3500:

\* Youseff Dabbagh - \$1416.00 with down payment. \* Rogers Auto - \$1120.00 with down payment \* Roy Ferris/Sunshine Office Supply - \$4012 with down payment.

\* Hopeton A. Thompson - \$1500 with down payment. \* Weiser Auto Sales - \$1001.00 with down payment.

\* A check for \$110.00 was received from Raymond Landers/Lesley Landers for this vehicle with no bid documentation included.

2003 Chevy Mini Van:

\*Youseff Dabbagh - \$408.00 with down payment. \* Rogers Auto - \$1530.00 with down payment. \* Weiser Auto Sales - \$1001.00 with down payment.

2000 GMC Safari Van:

\*Youseff Dabbagh - \$308.00 with down payment. \* Rogers Auto - \$430.00 with down payment. \* Hopeton A. Thompson - \$1500.00 with down payment. \* David Matson - \$850.00 with down payment. Weiser Auto Sales - \$1001.00 with down payment.

1. Opening of Bids of seven surplus county vehicles through sealed bids.

\*2004 Dodge Intrepid

Mileage 139234 Vin: 2B3HD46V44H597853 Inspection 01/10

\*2002 Ford Van “Triton V10” Bid of \$1,000 or more

Mileage 172710 as of May 2009 Vin: 1FTSS34S32HB30620 Inspection 09/09

\*2002 Ford Van “Triton V8” Bid of \$1,000 or more

Mileage 217087 as of May 2009 Vin: 1FBSS31L92HA85264 Inspection 02/10

\*2002 Dodge Caravan Bid of \$500 or more

Mileage 230559 as of May 2009 Vin: 284GP34372R685751 Inspection 02/10

\*2004 Chevy Van 3500 Bid of \$1,000

Mileage 109626 as of May 2009 Vin: 1GAHG39U241107436 Inspection 07/09

\*2003 Chevy Mini Van Bid of \$1,000

Mileage 157835 as of May 2009 Vin: 1GBDX23E33D252908 Inspection 02/10

\*2000 GMC Safari Van Bid of \$1,000

Mileage 243650 as of May 2009 Vin: 1GKEL19W7YB534725 Inspection 04/10

Roll call vote:

Commissioner Cyphert – yes

Commissioner Hartle – absent

Commissioner Reddinger - yes

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to approve Contracts for the Area Agency on Aging as presented. The motion passed.

2. Approval of Contracts for the Area Agency on Aging:

\* Contract Renewal – FY 07/01/2009-06/30/2010 -Dr. Robert Luderer for Physician Consultant. \$65.00/ consult \$125/exam.

\* Contract Renewal - FY 07/01/2009-06/30/2010 – Community Resources for Independence for Attendant Care Services.

\*\* \$12.64/hr.-consumer model

- \*\*\$15.24/hr-agency model
- \*\*Coordination Fee - \$118.22/month
- \*\*Financial Management Services Fee - \$75/month

Commissioner Cyphert – yes  
Commissioner Hartle – absent  
Commissioner Reddinger - yes

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to approve Contracts for the Human Services as presented. The motion passed.

3. Approval of Contracts for the Human Services: MH/MR/D&A

\* Contract Renewal – FY 2009/2010 – Mary Ellen Huss for EI Special Instruction. \$32.50/15 minute unit.

\* Contract Renewal – FY 2009/2010 – Mary Ellen Huss for Waiver EI Special Instruction. \$32.50/15 minute unit.

Commissioner Cyphert – yes  
Commissioner Hartle – absent  
Commissioner Reddinger - yes

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to approve the contract between Clarion County and MAXIMUS Consulting Services for the 3 year arrangement without the option and pending change and approval to eliminate the word “willful” from the indemnity clause.

4. Approval of Contract between Clarion County and MAXIMUS Consulting Services, Inc. to develop Clarion County’s annual cost allocation plans. Three year arrangement for preparation of the 2009, 2010, and 2011 calendar year plans (and optionally for the County’s 2012,2013, and 2014 calendar year plans). Annual cost for 2009, 2010, and 2011 of \$5,250.00 – three year total of \$15,750.00 (optional annual cost for 2012, 2013, and 2014 of \$5,700.00 – for a three year total of \$17,000.00).

Commissioner Cyphert – yes  
Commissioner Hartle – absent  
Commissioner Reddinger - yes

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to approve the proposal submitted by MVS Security Services as presented. The motion passed.

5. Approval of a Proposal submitted by MVS Security Services to install a door access card reader system on the rear door of the Clarion County Courthouse. \$3,232.91.

Commissioner Cyphert – yes  
Commissioner Hartle – absent  
Commissioner Reddinger - yes

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to approve a request for use of the Clarion County Memorial Park by the Ross A. McGinnis VFW Post 2145 as presented. The motion passed.

6. Approval of a request for use of the Clarion County Memorial Park by Ross A. McGinnis VFW Post 2145 on Friday, September 11, 2009 to hold Patriots Day Services from 5 p.m. to 8 p.m.

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to approve a request for use of the Clarion County Memorial Park by the Clarion Area Chamber of Business & Industry. The motion passed.

7. Approval of a request for the use of the Clarion County Memorial Park by the Clarion Area Chamber of Business & Industry for the following events during the Autumn Leaf Festival:

- 1) Use of Memorial Park from Friday, September 25 through Sunday, October 4, 2009 for food concessions and amusement company (same as previous years);
- 2) Removal of the bike stand on the Fifth Avenue (eastern) side of Memorial Park from Friday, September 25 through Sunday, October 4, 2009 in order to place a food concession trailer at the location of the bike stand (Same as 2008);
- 3) Use of employee parking lot next to the Courthouse from 5:00 p.m. Friday, September 25 through Sunday, October 4 for the amusement company (same as previous years);
- 4) Use of a basement electric power source from the Courthouse to an electric panel box in the Chamber sign area (same as previous years);
- 5) Use of the western side of the Courthouse lawn (it would be used for food concession tents or trailers, sponsor tents or tables and picnic tables. We will have no food concessions in the middle of Memorial Park (same as 2008);
- 6) Use of the sidewalk area in front of the Courthouse for food concessions (same as previous years);
- 7) Use of the Courthouse outside water hook-ups for food concessions placed on the Courthouse side (north) of Main Street;
- 8) Use of the Courthouse entrance sidewalk from the Courthouse main entrance steps to the Main Street sidewalk for Cultural Nights Monday, September 28 from 6:00 p.m. until 11:00 p.m., Tuesday, September 29 from 6:00 p.m. until 11:00 p.m., Wednesday, September 30 from 5:30 p.m. until 11:00 p.m. (if scheduled Karaoke Night is from 8:30 p.m. until 10:00 p.m.), Thursday, October 1 from 6:00 p.m. until 11:00 p.m. (if a Teen Dance is scheduled, it would be from 9:00 p.m. until 11:00 p.m.), and Friday, October 2 from 9:00 a.m. until 1:30 p.m.
- 9) Find a suitable location for the County Courthouse dumpster so as not to interfere with the business of the County and to provide a positive impact on the overall appearance of the Amusement Company. The Clarion Area Chamber will have the garbage service provider, Veolia Environmental Services, collect the waste from the County dumpster as part of their nightly service (same as in previous years-coordinated with Richard Beary).

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to approve the General Fund Bills as presented. The motion passed.

8. Approval of General Fund Bills dated 7/16/2009 through 7/23/2009 and totaling \$907,492.18.

Commissioner Cyphert – yes

Commissioner Hartle – absent

Commissioner Reddinger - yes

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to approve the budget transfers as presented. The motion passed.

9. Approval of Budget Transfers dated 7/11/2009 to 7/23/2009 and totaling \$11,054.00:

\*County Parks – from Pop Expense to Water - \$200.00

\*Communications – from Contingency Reserve to Contracted Computer Maintenance - \$10,000.00

\*County Buildings – from Contingency Reserve to Maintenance Old Jail - \$854.00

Commissioner Cyphert – yes

Commissioner Hartle – absent

Commissioner Reddinger - yes

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert to approve the following requisitions as presented. The motion passed.

<b>DATE</b>	<b>REQ #</b>	<b>AMOUNT</b>	<b>DEPARTMENT</b>	<b>DESCRIPTION</b>
7/13/09	59469	\$343.98	Aging	office supplies
7/13/09	59189	\$960.90	Wireless 911	wireless 911
7/13/09	71682	\$4,864.13	Public Defender	court appt atty
7/13/09	58299	\$2,346.50	Public Defender	court appt atty
7/13/09	59121	\$18,875.00	Misc	co op ext
7/13/09	58676	\$13,750.00	Misc	conservation dist
7/13/09	58675	\$750.00	Misc	historical society
7/13/09	59126	\$1,250.00	Misc	safe
7/13/09	58974	\$371.81	Juv Probation	travel
7/13/09	59194	\$334.05	EMA	telephone
7/13/09	57894	\$781.26	DJ 18-3-01	travel
7/13/09	70070	\$2,039.83	MR	office maint
7/13/09	58939	\$805.92	CC Corrections	food
7/13/09	71681	\$332.48	Public Defender	training
7/13/09	59098	\$4,364.00	Misc	maint - courts
7/13/09	59174	\$4,900.00	Adult Probation	treatment ct
7/13/09	59173	\$682.00	Adult Probation	treatment ct
7/13/09	59175	\$460.16	Adult Probation	travel
7/13/09	59191	\$1,957.29	Comm Ctr 911	contracted maint
7/13/09	59104	\$750.00	Courts	court appt counsel
7/13/09	59102	\$871.25	Courts	court appt counsel
7/13/09	58943	\$448.70	CC Corrections	vehicle - maint
7/13/09	58938	\$486.44	CC Corrections	maint & repair
7/13/09	58942	\$4,938.58	CC Corrections	medical
7/13/09	58927	\$850.00	CC Corrections	medical
7/13/09	58930	\$486.50	CC Corrections	medical
7/13/09	58932	\$509.12	CC Corrections	food
7/13/09	59140	\$5,532.44	Misc	solicitor/consultant
7/14/09	59450	\$700.00	Transportation	membership dues
7/14/09	59451	\$824.67	Transportation	purch personnel
7/15/09	70073	\$2,848.95	MH	es
7/15/09	60814	\$861.60	HSDF	community res
7/15/09	60812	\$530.80	HSDF	home delivery
7/15/09	71759	\$600.00	Build & Grounds	supplies
7/15/09	71761	\$508.86	Build & Grounds	maint-equip
7/15/09	71760	\$3,261.97	Build & Grounds	maint-buildings
7/15/09	59198	\$1,500.00	Comm Ctr 911	contracted maint
7/15/09	58946	\$550.00	CC Corrections	medical
7/16/09	59206	\$410.00	Wireless 911	maint & repair
7/16/09	59207	\$1,560.00	Wireless 911	labor & parts
7/20/09	60823	\$1,650.00	CYS	guardianship
7/20/09	60820	\$584.25	CYS	medical
7/20/09	60817	\$1,009.45	CYS	travel

7/20/09	70076	\$1,618.40	MR	community serv
7/20/09	70075	\$3,608.00	MR	transportation
7/20/09	59165	\$2,360.00	Assessment	training
7/20/09	58950	\$462.99	CC Corrections	uniforms
7/20/09	58945	\$332.00	CC Corrections	supplies
7/20/09	58955	\$899.00	CC Corrections	contracted maint
7/20/09	58921	\$479.19	CC Corrections	supplies
7/20/09	58953	\$979.50	CC Corrections	medical
7/20/09	59205	\$2,760.00	Misc	Fac improvement
7/20/09	71801	\$143,359.00	Accounting	misc
7/20/09	59079	\$316.00	District Attorney	CNET
7/20/09	58978	\$457.31	Juv Probation	Clerk of Court disburse
7/20/09	58979	\$2,249.90	Juv Probation	restitution
7/22/09	70080	\$551.76	MR	respite
7/22/09	60824	\$11,515.64	HSDf	case management
7/22/09	60816	\$1,925.65	HSDf	transportation
7/22/09	59081	\$400.00	STOP	training
7/22/09	59084	\$1,041.60	STOP	training
7/22/09	59473	\$566.63	Aging	vehicle - maint
7/23/09	59327	\$450.00	Parks	dcnr park lights
7/23/09	59017	\$515.25	Prothonotary	supplies
7/23/09	71676	\$8,801.00	Treasurer	a/r
7/23/09	59177	\$3,136.00	Adult Probation	treatment ct
7/23/09	59180	\$1,272.00	Adult Probation	treatment ct
7/23/09	59179	\$1,304.50	Adult Probation	treatment ct
7/23/09	59166	\$571.07	Assessment	materials & supplies
7/23/09	59132	\$4,274.78	Central Postage	various
7/23/09	59129	\$1,574.94	Commissioners	solicitor
7/23/09	59214	\$2,926.50	Comm Ctr 911	computer maint
7/23/09	71768	\$2,477.65	CC Corrections	medical
7/23/09	59105	\$2,884.96	Court & Law Library	library
7/23/09	59109	\$1,075.00	Courts	p/t court reporter
7/23/09	59107	\$750.00	Courts	court appt counsel
7/23/09	59106	\$675.00	Courts	court appt experts
7/23/09	59203	\$10,788.30	Comm Ctr 911	consultant
7/23/09	59322	\$872.54	Parks	maint parks
7/23/09	71675	\$2,751.90	Treasurer	food bank
7/23/09	59458	\$920.50	Transportation	capital - equip
7/23/09	59460	\$827.00	Transportation	matp
7/23/09	59459	\$554.60	Transportation	matp
7/23/09	59456	\$808.20	Transportation	vehicle - maint
7/23/09	59461	\$310.09	Transportation	vehicle - maint
7/23/09	60829	\$450.00	HAP	client assist
7/23/09	60815	\$885.00	HAP	client assist
7/23/09	60830	\$693.00	HSDf	home maker
		\$320,875.24		

10. Approval of Requisitions dated 7/13/2009 through 7/23/2009 and totaling \$320,875.24.

Commissioner Cyphert – yes

Commissioner Hartle – absent

Commissioner Reddinger - yes

**Other Business:**

There was no other business presented to the board at this time.

**Questions and Answer Period:**

Greg Renninger of the Clarion News asked if there was a County matching fund for the Community Oriented Policing Services (COPS) grant. Commissioner Cyphert stated that there was not.

**Adjournment:**

On a motion made by Commissioner Reddinger and second by Commissioner Cyphert the meeting was adjourned at 9:34 a.m.