

Commissioner's Meeting Minutes November 10, 2009

Those present:

Frank Stacy

Donna Reinsel

Greg Renninger

Kay Rupert

Lenny McKeirman

Angi Keller

Roll Call:

Commissioner Cyphert-present

Commissioner Hartle-present

Commissioner Reddinger-present

Approval of the Agenda:

On a motion by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented. The motion passed.

Approval of the Minutes:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the minutes dated October 27, 2009 as presented. The motion passed.

Correspondence:

- * Letter dated October 19, 2009 from the Department of Community and Economic Development (DCED). Allocation of CDBG funds totaling \$274,215.00.
- * Letter from the Office of Child Development and Early Learning. There is a decrease of \$6,366.24 to the Subsidized Child Care Grant for CCIS of Clarion/Jefferson Counties.
- * Letter dated October 23, 2009 from the Department of Public Welfare Office of Children, Youth and Families regarding Clarion County's final Child Welfare Needs-Based Plan and Budget (NBPB) allocations for FY 2009-2010. Total Certified Budget is \$2,682,099.00. This includes all services for children and youth and all purchased services for juvenile justice.
- * Letter dated October 27, 2009 from the Joan L. Erney of the Department of Public Welfare announcing FY 2009-2010 supplemental allocation of \$2,645.00 in Federal Hospital Preparedness Program-Crisis Counseling funds. The funds will be used by the county Mental Health/Mental Retardation program to conduct trainings and maintain the status of existing Disaster Crisis Outreach and Response Teams (DCORT) and strengthen the plan to respond to the needs of the citizens who may be impacted by a pandemic or other public health emergency.
- * Letter dated October 29, 2009 from Joanie Morgan. The Department of Public Welfare is adjusting Clarion County's Medical Assistance Transportation Program (MATP) allocation for FY 2008-2009 to \$435,803.00.
- * Letter dated October 27, 2009 from Rita Kipp, Pennsylvania Emergency Management Agency (PEMA). Reimbursement in the amount of \$12,789.99 - FY 2009 Emergency Management Performance Grant.
- * Clarion County Treasurer's report dated October 1, 2009 through October 31, 2009. Balance as of October 31, 2009: \$2,650,500.45.

Announcements:

Wednesday, November 11, 2009 – Veteran's Day Holiday

Tuesday, November 17, 2009 – 9:00 am – Work session

Friday, November 20, 2009 – 9:00 am – Board of Inspectors (Prison Board) – Commissioner's Conference Room.

Friday, November 20, 2009 – 10:00 am – Elected Officials/Department Head Meeting. Commissioner's Conference Room.

Wednesday, November 25, 2009 – 9:00 am – Commissioner's/Salary/Retirement Board meeting.

At this time Commissioner Cyphert introduced Lenny McKeirnan from J.L. Nick Associates, Inc. who has been contracted as a Consultant for Human Resources for the next 6 months.

Public Concerns and Comments:

There were no public concerns or comments at this time.

Business:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a Memorandum of Understanding between Clarion County and New Bethlehem Borough and a Memorandum of Understanding between Clarion County and Clarion Borough as presented. The motion passed.

1. Approval of Memorandums of Understanding between:

(1) County of Clarion and New Bethlehem Borough.

(2) County of Clarion and Clarion Borough

Allowing the respective police departments to connect to the County network as a route to receive Pennsylvania Justice Network (JNET) electronic information.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a Letter of Understanding of Services between Clarion County Aging/Transportation and Zelenkofske Axelrod LLC as presented. The motion passed.

2. Approval of a Letter of Understanding of Services, dated October 13, 2009, between Clarion County Aging/Transportation Department and Zelenkofske Axelrod LLC for the audit of the financial statements of the Clarion County Transportation Program as of and for the year ended June 30, 2009. Total cost: \$9,000.00.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve an amendment to the Open Flow Contract as presented. The motion passed.

3. Approval to Amend the Open Flow Contract. One (1) Month Fixed Rate November 1, 2009 – November 30, 2009 with an increase from \$4.280/Dt to \$5.239/Dt.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract renewal for Clarion County Children & Youth Services with Pathways Adolescent Center as presented. The motion passed.

4. Approval of contract renewal for Clarion County Children & Youth Services FY 2009-2010 with Pathways Adolescent Center:

*Residential-Males: \$130.00/day

*Independent Living Program: \$125.00/day

*Residential-Females: \$135.00/day

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve winter maintenance services submitted by C&A Trees as presented. The motion passed.

5. Approval of a quote for services submitted by C&A Trees for 2009/2010 winter maintenance the Human Service Building.

* Plowing - \$85.00/per service time

* Salt - \$65.00/per service time

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a commercial service agreement submitted by TruGreen as presented. The motion passed.

6. Approval of a Commercial Service Agreement submitted by TruGreen for 2010 lawn care services.

Total annual lawn care: \$493.16.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve a service proposal submitted by Sean Bowser of XDevo.net as presented. The motion passed.

7. Approval of a Service Proposal submitted by Sean Bowser - XDevo.net for services to enhance the Clarion County Government web site. Set up: \$1000.00. Web site support: \$30.00/month.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the reappointment of Pamela J. Moore and Walter Fye as Public Directors to the Clarion County Conservation District for a 4 year term to begin in January 1, 2010 and expire December 31, 2013. The motion passed.

8. Approval of Appointment of two Public Directors to the Clarion County Conservation District for a 4 year term to begin in 2010.

Walter Fye

1121 Wentling Corners Road

Knox PA 16232

Pam Moore

22830 Route 68

Clarion PA 16214

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the re-appointment of Gerald Whitling to serve on the Clarion County Housing Authority from January 2, 2009 through January 1, 2015. The motion passed.

9. Approval of re-appointment of Gerald Whitling to the Clarion County Housing Authority for a 5 year term. This term will run from January 2, 2010 through January 1, 2015

Gerald Whitling

1182 Whitling Road

Knox PA 16232

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to proclaim November 2009 as Adoption Awareness Month in Clarion County.

10. Approval of a Proclamation – November 2009 as Adoption Awareness Month.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the general fund bills as presented. The motion passed.

11. Approval of General Fund Bills dated October 23, 2009 through November 5, 2009 and totaling \$3,467,405.28

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the budget transfers as presented. The motion passed.

12. Approval of Budget Transfers dated October 23, 2009 to November 5, 2009 and totaling \$1,779.00.

DEPARTMENT	FROM	TO	TOTAL
VETERAN'S AFFAIRS	TRAVEL	MATERIALS & SUPPLIES	\$200.00
AUDITORS	TRAVEL	MATERIALS & SUPPLIES	\$500.00
PLANNING & DEVELOPMENT	CONTRACTED SERVICES	MATERIALS & SUPPLIES	\$145.00
ELECTIONS	TRAVEL	ADVERTISING	\$471.00
COUNTY BUILDINGS	MAINTENANCE EQUIPMENT	MAINTENANCE BUILDINGS	\$163.00
ADULT PROBATION	TRAVEL	VEHICLE MAINTENANCE	\$100.00
EMERGENCY MANAGEMENT	GASOLINE	TELEPHONE	\$200.00
			\$1,779.00

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the requisitions as presented. The motioned passed.

13. Approval of Requisitions dated, October 23, 2009 to November 5, 2009 and totaling \$1,030,763.28.

DATE	REQ #	AMOUNT	DEPARTMENT	DESCRIPTION
10/23/09	59272	\$ 698.00	IT	materials and supplies
10/23/09	72539	\$ 6,622.00	Parks	dcnr main park lights
10/23/09	72424	\$ 1,947.00	CC Corrections	training
10/23/09	72421	\$ 346.45	CC Corrections	materials and supplies
10/23/09	72420	\$ 309.97	CC Corrections	food
10/23/09	72418	\$ 495.63	CC Corrections	maint & repairs
10/23/09	72419	\$ 301.60	CC Corrections	medical
10/23/09	72427	\$ 765.00	CC Corrections	medical
10/23/09	72425	\$ 3,424.94	CC Corrections	medical
10/28/09	72584	\$ 1,450.00	Comm Ctr 911	phone
10/28/09	72586	\$ 974.84	Comm Ctr 911	rimersburg tower - cap outlay
10/28/09	72585	\$ 9,078.00	Comm Ctr 911	rimersburg tower - cap outlay
10/28/09	72651	\$ 648.50	Misc	nw pa reg planning
10/28/09	72667	\$ 558.75	Central Supply	central supply
10/28/09	72542	\$ 543.64	Parks	park maint
10/28/09	76622	\$ 350.00	Aging	training
10/28/09	76621	\$ 439.56	Aging	training
10/30/09	72523	\$ 847.14	Treasurer's Ofc	mdj acct

10/30/09	59824	\$	325.42	Transportation	vehicle - maint
10/30/09	59825	\$	431.20	Transportation	vehicle - maint
10/30/09	59820	\$	589.00	Transportation	vehicle - maint
10/30/09	59821	\$	723.70	Transportation	tire & alignment
10/30/09	59823	\$	830.50	Transportation	taxi trips
10/30/09	72636	\$	450.00	Courts	court appt counsel
10/30/09	72683	\$	3,297.28	Adult Prob	treatment ct
10/30/09	72682	\$	585.00	Adult Prob	treatment ct
10/30/09	72473	\$	474.35	DJ 18-3-04	constable fees
10/30/09	59625	\$	15,347.00	C&Y	fc adopt subsidies
10/30/09	59626	\$	373.00	C&Y	equip - maint
11/02/09	59638	\$	880.00	C&Y	postage
11/02/09	59637	\$	309.23	C&Y	staff/client travel,care cost,staff dev
11/02/09	72592	\$	3,700.00	Comm Ctr 911	contracted maint
11/02/09	72436	\$	483.98	CC Corrections	uniforms
11/02/09	72590	\$	583.06	Wireless 911 Misc	wireless acct
11/02/09	71737	\$	406.98	STOP	training
11/02/09	71738	\$	406.98	RASA	training
11/02/09	76627	\$	512.00	Aging	waiver/reimbursable
11/03/09	72705	\$	454.28	Sheriff	supplies
11/03/09	72881	\$	700,000.00	Treasurer's Ofc	investment
11/03/09	72522	\$	532.95	Jury Pay	jury pay
11/03/09	72786	\$	17,683.00	Miscellaneous	black fly
11/03/09	72669	\$	18,875.00	Miscellaneous	Co Op Exten
11/03/09	72824	\$	322.52	Elections	supplies
11/04/09	59640	\$	4,291.45	HSDF	generic transportation
11/04/09	72547	\$	690.00	Parks	travel/training
11/04/09	72727	\$	1,030.00	Veteran Affairs	Flags/markers
11/05/09	72554	\$	1,037.09	Parks	Electrical supplies
11/05/09	72535	\$	339.00	Parks	Fuel
11/05/09	72598	\$	1,477.65	OES- communications	contracted maint
11/05/09	72601	\$	1,450.00	OES- communications	telephone services
11/05/09	72783	\$	305.59	Assessment	materials and supplies
11/05/09	71946	\$	309.30	Coroner	Training, tavel, supplies
11/05/09	72641	\$	455.75	Courts	printed material
11/05/09	72457	\$	3,000.00	DJ 18-3-1	Postage
11/05/09	72668	\$	10,500.00	Misc-	Library grant
11/05/09	72957	\$	207,500.00	Wells Fargo	Retirement ARC
TOTAL:		\$	1,030,763.28		

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

Other Business:

There was no other business brought before the Board at this time.

Questions and Answer Period:

There were no questions brought before the Board at this time.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:15 a.m. The motion passed.