

## Commissioners Minutes May 11, 2010

Those present:

Frank Stacy

Michael Rearick

Donna Reinsel

Robert Lewis

Stephanie Wilshire

Theresa Snyder

Greg Renninger

Mark Hall

Angi Keller

Eric Hawkins

Mike McGrady

Josh Dunlap

Roll Call:

Commissioner Cyphert-present

Commissioner Hartle-present

Commissioner Reddinger-present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented. The motion passed.

Approval of the Minutes: Dated April 27, 2010 and May 5, 2010.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the minutes dated April 27, 2010 and May 5, 2010 as presented. The motion passed.

### Correspondence:

- ◆ Letter dated April 28, 2010 from the United States Department of Agriculture (USDA) – Emergency Funds available in the form of a loan for farmers who suffered losses because of the severe weather Feb 5-11, 2010.
- ◆ Letter dated April 22, 2010 from the Pennsylvania Dept of Public Welfare-Subsidized Child Grant adjusted fund notice. CCIS of Clarion/Jefferson Counties – a decrease of \$1,500.00.
- ◆ Letter dated April 28, 2010 from the Pennsylvania Dept of Public Welfare-Subsidized Child Grant adjusted fund notice. CCIS of Clarion/Jefferson Counties – a decrease of \$23,000.00
- ◆ Letter from Penn Dot – Notice of bi-annual payment of County Liquid Fuels Tax Fund allocation in the amount of \$62,083.95
- ◆ Letter dated April 20, 2010 from the Pennsylvania Dept of Public Welfare Office of Developmental Programs – notification of an increase to Person/Family Directed Supports (P/FDS) Waiver with the addition of the Persons Out-of-School portion of the initiative for FY 2009-2010. New P/FDS Waiver Capacity is 2.
- ◆ Clarion County Treasurer's report dated April 1 through April 30, 2010. Balance as of April 30: \$760,801.64. Treasurer Snyder stated that finances were getting better. She has taken in enough that now she can invest.
- ◆ Letter dated May 10, 2010 from the PA Board of Probation and Parole. Second and final payment of \$29,185. Total 2009-2010 Grant-in-Aid Continuing award for Clarion County is \$59,592.00. Grant – in-Aid for salaries have been cut by \$113,706.00 – from \$271,509.00 to \$157,803.

### Announcements:

Tuesday, May 18, 2010 – **Election Day.** Commissioner Cyphert encouraged everyone to get out and vote.

Tuesday, May 18, 2010 – 9:00 a.m. – Work Session

Friday, May 21, 2010 – 9:00 a.m. – Election Return Board – Commissioner's Conference Room

Friday, May 21, 2010 – 9:00 a.m. – Prison Board – Commissioner's Conference Room

Tuesday, May 25, 2010 – 9:00 a.m. – Commissioner's/Salary/Retirement Board Meeting

Public Service Announcement from the Court Administrator's Office Court of Common pleas of Clarion County. The Clarion County Magisterial District Court Offices will each be closed for one full week so that the Magisterial District Judge and each of their staff members may receive mandatory training on the new Magisterial District Judge System created and installed by the Administrative Office of Pennsylvania Courts.

- \*District Court#18-3-01 DJ Duane Quinn closed May 24-28, 2010
- \*District Court#18-3-02 DJ Timothy Schill closed June 1-4, 2010
- \*District Court#18-3-13 DJ Amy Long closed June 7-11, 2010
- \*District Court#18-3-04 DJ Jeffrey Miller closed June 14-18, 2010

**Public Concerns and Comments:**

There were no public concerns or comments at this time.

**Business:**

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to table the awarding of the bids on behalf of the Clarion County Area Agency on Aging for renovation of the kitchen at the Rimersburg Senior Center pending review of the bids. The motion passed. The following three sealed bids were opened:

- \*Myers Construction – contact: Rick Myers – Rimersburg, Pa. - \$21,650.00
- \*Robert J. Lewis – Clarion, Pa. - \$24,667.00
- \*Murray Construction – Rimersburg, Pa. - \$18,475.00

1. Opening of sealed bids on behalf of the Clarion County Area Agency on Aging for renovation of the kitchen located at the Rimersburg Senior Center.

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to table the awarding of the bids on behalf of the Office of Emergency Services for the Simulcast Radio System pending the advisory group review of the bids to choose the most responsible bidder. The motion passed. The following four sealed bids were opened:

- \*Motorola, Inc. – Contact: Randy Howell - Schaumburg, IL. - \$1,170,000.00
- \*Kenwood Communications Systems Division – Contact: Ron H. Runyan -Suwanee, GA - \$1,793,731.56
- \*Tait Radio Communications – Contact: Peggy Sleik - Houston, TX. - \$849,750.00
- \*Transcore – Contact: Thom Ramsey - Harrisburg, PA. - \$860,233.00

2. Opening of sealed bids on behalf of the Office of Emergency Services for the Conventional P25 Capable UHF Police Simulcast Radio System.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the offer for bid of surplus furniture no longer needed by the County. The motion passed.

3. Approval to offer for bid - surplus furniture items that are no longer in use by the County Offices.

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the new contract between Clarion County OES and EMMCO West as presented. The motion passed.

4. Approval of a new contract between Clarion County OES and EMMCO West for New radio project for Emlenton EMS. Total cost: \$5,480.55 with no County Match. Effective date: May 11, 2010.

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the new contract between Clarion County MH/MR and The Arc of Clarion as presented. The motion passed.

5. Approval of a new contract between Clarion County MH/MR and The Arc of Clarion County for MH Respite Services. Cost: 15 minute unit in-home service = \$4.16. Rate per 24 hour in-home service \$252.02. Total contract: \$1,250.00. Effective May 1, 2010 – June 30, 2010.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the new contract between Clarion County Children and Youth Services and Pressley Ridge as presented. The motion passed.

6. Approval of a new contract between Clarion County Children and Youth Services and Pressley Ridge for CRR Host Home (IRT). FY – 2009-2010. Rate: \$70.00/day

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Lease Agreement between Clarion County and Armstrong County Council on Alcohol and Other Drugs, Inc/dba Arc Manor as presented. The motion passed.

7. Approval of a Lease Agreement between Clarion County and Armstrong County Council on Alcohol and Other Drugs, Inc/ D/B/A Arc Manor for office space in the Human Service Building located at 214 S 7<sup>th</sup> Avenue. \$1,974.41/month. Effective date: July 1, 2010.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Northwest Central Pa Mutual Aid and Intergovernmental Co Operation Agreement as presented. The motion passed.

8. Approval of Northwest Central Pennsylvania Mutual Aid and Intergovernmental Co Operation Agreement between the Counties of Cameron, Clarion, Clearfield, Elk, Jefferson, and McKean to provide disaster preparedness and emergency assistance.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the acceptance of the settlement agreement between the Clarion County Office of Emergency Services and Cordia Communications as presented. The motion passed.

9. Approval to accept the settlement agreement between Cordia Communications and Office of Emergency Services for remittance of past-due E911 surcharge fees. Total: \$3,728.51.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the refunding of Real Estate Tax as approved by the Board of Assessment and Appeals as presented. The motion passed.

10. Approval of Real Estate Tax refund for tax year 2008:
  - a. New Bethlehem Bank. County portion:\$1,802.11
  - b. S&T Bank. County portion: \$1,494.78

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the appointment of Michael T. Rearick to the Northwest Central PA Emergency Response Group as presented. The motion passed.

11. Approval of the appointment of Michael T. Rearick, Clarion County Office of Emergency Services, to the Northwest Central PA Emergency Response Group (NWCPAERG) Executive Board.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the appointment of Michael T. Rearick to EMMCO West Board of Directors as presented. The motion passed.

12. Approval of the appointment of Michael T. Rearick, Clarion County Office of Emergency Services, as Government Board Appointee to the EMMCO West Board of Directors. Two year term: 2010 – 2012.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the proclamations as presented. The motion passed.

13. Approval of Proclamations:
  - a. Foster Family month – May 2010.
  - b. Allyssa Hall and Kayla M. Fulton – Girl Scout Gold Award – Highest award in Girl Scouting.

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the General Fund Bills as presented. The motion passed.

14. Approval of General Fund Bills: Dated April 23, 2010 to May 6, 2010. Totaling: \$1,429,408.22

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Budget Transfer as presented. The motion passed.

15. Approval of Budget Transfers dated May 6, 2010. Total: \$43.23

DEPARTMENT	FROM	TO	TOTAL
Human Resources	Materials & Supplies	Maintenance	\$43.23
		<b>Total</b>	<b>\$43.23</b>

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the requisitions as presented. The motion passed.

16. Approval of Requisitions: Dated April 22, 2010 to, May 7, 2010. Totaling \$976,851.12

DATE	REQ #	AMOUNT	DEPARTMENT	DESCRIPTION
04/22/10	74513	\$ 704.25	Miscellaneous	old jail maintenance
04/22/10	74726	\$ 119,178.00	Central Accounting	Co match mh/mr/ei service
04/22/10	74663	\$ 768.96	Veteran's Affairs	flags
04/22/10	73330	\$ 350.00	District Attorney	CNET
04/22/10	74484	\$ 179,195.77	Daycare/Foodbank	pass-thru
04/27/10	74683	\$ 3,750.00	Clarion County Promise	Grant allocation
04/27/10	74391	\$ 4,476.70	Miscellaneous	Insurance-legal fees
04/27/10	74485	\$ 800.00	Treasurer's office	Training
04/27/10	74680	\$ 343.08	County Park	PCC-Grant
04/27/10	75147	\$ 349.00	CYS	capital equip
04/29/10	74518	\$ 51,415.15	A/R Misc	misc a/r
04/29/10	74521	\$ 1,419.14	EMA	vehicle - maint
04/29/10	74520	\$ 1,450.00	911 Communicatins	telephone
04/29/10	74624	\$ 426.00	District Attorney	cnet
04/29/10	74625	\$ 330.93	District Attorney	telephone
04/29/10	74623	\$ 326.00	District Attorney	drug testing
04/29/10	74628	\$ 334.25	District Attorney	law library
04/29/10	74692	\$ 800.00	Courts	mediation
04/30/10	75171	\$ 415.48	CYS	personal care cost
04/30/10	75166	\$ 850.00	CYS	advisory board
04/30/10	75167	\$ 490.00	CYS	personal care cost
04/30/10	75172	\$ 14,550.00	CYS	adopt/fc subsidies
05/04/10	74633	\$ 720.48	District Attorney	CNET-Drug task force
05/04/10	74632	\$ 2,708.37	District Attorney	CNET-Drug task force
05/04/10	74529	\$ 948.00	Communication Center	Contracted Maintenance
05/04/10	73938	\$ 621.00	Coroner	Autopsy Transport
05/04/10	74669	\$ 300.00	Veteran's Affairs	Headstone Expense
05/04/10	74666	\$ 300.00	Veteran's Affairs	Headstone Expense
05/04/10	74480	\$ 799.94	Treasurer's office	DJ-pass thru
05/04/10	74456	\$ 1,085.95	Corrections	Equipment Repair
05/04/10	74333	\$ 2,192.00	Sheriff's dept	Grant equipment
05/04/10	74331	\$ 702.50	Sheriff's dept	Uniform expense
05/04/10	59959	\$ 510.49	Transportation	Maintenance vehicles
05/04/10	59963	\$ 750.00	Transportation	Printed material
05/04/10	76778	\$ 1,557.37	Aging	Meals on Wheels expense
05/04/10	76779	\$ 474.00	Aging	Postage
05/04/10	75184	\$ 635.33	Homeless Assistance Prog	Client Assistance
05/04/10	75164	\$ 1,150.00	Homeless Assistance Prog	Client Assistance
05/04/10	75165	\$ 525.57	Homeless Assistance Prog	Client Assistance
05/04/10	75178	\$ 594.35	Homeless Assistance Prog	Client Assistance
05/04/10	75176	\$ 506.00	Homeless Assistance Prog	Client Assistance
05/05/10	75183	\$ 2,850.00	CYS	il-h
05/05/10	74533	\$ 1,176.08	Wireless e911 Misc	wireless e911
05/05/10	74336	\$ 407.62	Sheriff's dept	repairs
05/05/10	74534	\$ 1,300.00	911 Communicatins	Contracted Maintenance
05/05/10	74728	\$ 500,000.00	Treasurer's office	investment
05/05/10	74729	\$ 50,000.00	Treasurer's office	investment
05/05/10	74606	\$ 720.40	Miscellaneous	Insurance
05/05/10	74536	\$ 2,055.15	911 Communicatins	Contracted Maintenance
05/05/10	74458	\$ 650.19	CC Corrections	food
05/05/10	73649	\$ 320.00	911 Communicatins	Training
05/05/10	74531	\$ 1,521.98	911 Communicatins	Contracted Maintenance
05/05/10	74679	\$ 2,677.83	Parks	pcc 09-10 grant
05/05/10	74366	\$ 1,065.50	adult probation	treatment court
05/05/10	74367	\$ 744.00	adult probation	treatment court

05/05/10	74697	\$	600.00	Courts	court appt counsel
05/05/10	74730	\$	1,216.81	Jury	jury exp
05/06/10	74469	\$	1,731.11	Co Corrections	food
05/06/10	74467	\$	5,810.67	Co Corrections	food
05/06/10	74464	\$	644.78	Co Corrections	supplies
05/06/10	74826	\$	1,253.50	Parks	supplies
05/07/10	76783	\$	301.44	Aging	mileage
<b>TOTAL</b>		<b>\$</b>	<b>976,851.12</b>		

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Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

**Other Business:**

There was no other business brought before the Board at this time.

**Questions and Answer Period:**

Angi Keller of the Leader Vindicator asked what renovations were needed to the Rimersburg Senior Center kitchen and why. Commissioner Hartle stated that it was falling apart and outdated. An old apartment had been remodeled for use as a Senior Center. Now the Center must be in compliance with the Department of Agriculture. A grant of \$25,843.00 was received by the Area Agency on Aging for this project and must be spent before June 30, 2010.

**Adjournment:**

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:35a.m. The motion passed.