

Commissioner's Minutes April 14, 2010

Those present:

Jolene Hartle
Scott Bell, Jr.
Will Barris
Bill Henry
Angi Keller

Theresa Snyder
Kay Rupert
Paul J. Boorech
Frank Stacy

Mik Robertson
Donna Reinsel
Jack Deible
Greg Renninger

Roll Call:

Commissioner Cyphert-present
Commissioner Hartle-present
Commissioner Reddinger-present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented. The motion passed.

Approval of the Minutes: Dated March 24, 2010.

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the minutes dated March 24, 2010 as presented. The motion passed.

Correspondence:

- Letter dated March 17, 2010 from Joan L. Erney, J.D., Deputy Secretary for Department of Public Welfare Mental Health and Substance Abuse Services stating a \$3,750 reduction in FY 2009-2010 Respite Care funds of \$5,000.00. Revised allocation for Clarion County: \$1,250.00. This is a one time reduction.
- Letter dated March 24, 2010 from Joan L. Erney, J.D, Deputy Secretary for Dept. of Public Welfare Mental Health and substance Abuse Services stating reallocation of Act 152 funds
- Letter dated March 29, 2010 from Kevin T. Casey, Deputy Secretary – Office of Developmental Programs for the DPW. Revised primary allocations for MR services.
- Letter dated April 1, 2010 from Kendra S. Rudisill, Financial Management Section Chief for the Department of Public Welfare stating a Medical Assistance Transportation Program reimbursement payment in the amount of \$109,214.00 for Clarion County's program actual expenditures incurred during the period of July 1, 2009 through December 31, 2009.
- Press Release dated April 7, 2010 from the Clarion County Commissioners and the Office of Emergency Services imposing a burn ban at the request of the Clarion County Volunteer Fire Companies.
- Clarion County Treasurer's report dated March 1 through March 31, 2010. Balance as of March 31: \$254,213.17.

Announcements:

- Friday, April 16, 2010- 9:00a.m. - Prison Board - Commissioner's Conference Room
- Tuesday, April 20, 2010 – 9:00a.m. - Work Session
- Saturday, April 24, 2010 – 9:00a.m. to 1:00p.m. - Recycling Day – Clarion County Park, Paint Twp.
- Tuesday, April 27, 2010 – 9:00 a.m. - Commissioner's/Salary/Retirement Board meeting

Commissioner Hartle stated that on April 20, 2010 she will be traveling to Harrisburg to take part in Human Service Legislative Work Day to lobby for funding for human services.

Public Concerns and Comments:

Mik Robertson asked if the County would consider altering the schedule of the Liquid Fuel award decision announcement. He said that this would help the Municipalities to schedule projects. Commissioner Hartle stated that the first allotment comes in June and the County has no way of knowing what is awarded to the County until we get it. When that allotment comes through it dictates what projects get funded.

Scott Bell, Jr. asked if taxes will be raised for next year. Commissioner Cyphert stated that he had no idea. Many factors come into play in this decision. Scott also asked if the Burn Ban is in effect. Commissioner Cyphert stated that it is in effect.

Mik Robertson asked if AARA will be funding any County projects. Commissioner Hartle stated that we did not receive any funding in the first round of awards and are applying for the second round, but do not know at this time. She would hope that they would take a decent look at this rural area. Commissioner Reddinger stated that Community Action had received funding and that would help our area.

BUSINESS:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the MVS Security Services contract as presented. The motion passed.

1. Approval of MVS Security Services – Contract to install door access card reader systems on the 2nd floor entrance doors for Court security. Total: \$4,894.38.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the Project Partnership Agreement and the Self-Certification of Financial Capability for Agreements with the U.S. Army Corps of Engineers as presented. The motion passed.

2. Approval of Beaver Creek – U.S. Army Corps of Engineers
 - a. Project Partnership Agreement
 - b. Self-Certification of Financial Capability for Agreements.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Resolution #6 for 2010/Bridge Maintenance Agreement/Bridge Maintenance Agreement with Armstrong County as presented. The motion passed.

3. Approval of Resolution #6 for 2010/Bridge Maintenance Agreement with Armstrong County authorizing joint bridge maintenance on the Climax, Hawthorn, and St. Charles bridges.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Offer to Purchase and Statement of Just Compensation for the Notice of Acquisition from Penn Dot as presented. The motion passed.

4. Approval of the Offer to Purchase and Statement of Just Compensation for the Notice of Acquisition by Penn Dot approved on March 9th 2010. Acquisition is a right-of-way at the Mayport Bridge in Redbank Twp connecting Armstrong and Clarion County.
 - a. Right of way: \$500.00
 - b. Parcel: \$100.00

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contracts for Clarion County MR as presented. The motion passed.

5. Approval of contracts for Clarion County MR:

- a. Amendment to contract with UCIP – effective 1/27/10 – 2/28/10. Addition of Residential services - \$133.20/day for 33 days. Total: \$4,395.60.
- b. New contract with DB Construction – effective 3/1/2010 – 6/30/2010. Home adaptations for handicapped individuals. \$5,420.65/adaptations - \$25.00/ISO fee. Total \$5,445.65.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contracts for Domestic Relations as presented. The motion passed.

6. Approval of contracts for Domestic Relations:

- a. Renewal of contract with H. John Drayer at \$125.00/hr. for legal services. Effective date: 10/1/2010 – 9/30/2015.
- b. Renewal of contract with John Eichlin at \$125.00/hr. for legal services. Effective date: 10/1/2010 – 9/30/2015.
- c. Renewal of contract with Ray Scott at \$125.00/hr. for legal services. Effective date: 10/1/2010 – 9/30/2015.
- d. Renewal of Title IV-D CoOperative Agreement with PA Dept. of Public Welfare. Effective date: 10/1/2010 – 9/30/2015.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract amendments for Children & Youth Services with the Bair Foundation of Pa as presented. The motion passed.

7. Approval of contract amendment for Children & Youth Services with The Bair Foundation of PA.
FY 2009-2010:

- a. Supervised Visitation w/Parenting Instruction - \$40.00/hr.
- b. Supervised Visitation w/Homemaking Instruction - \$45.00/hr.
- c. Individual Parenting Instruction - \$40.00/hr.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve item #8 - Memorandum of Agreement as presented. The motion passed.

8. Approval of contract for Office of Emergency Services/NWCERG:

- a. New Memorandum of Agreement between Cameron, Clarion, Clearfield, Elk, Jefferson, McKean Counties collectively, on behalf of The Northwest Central PA Emergency Response

Group (NWCERG) and Mercyhurst College for Fiscal Agent Contract. Replaces the need for a fiscal county. Total cost: \$18,500.00. Effective date: April 1, 2010 through June 30, 2012.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve accepting the PCCD grant awards as presented. The motion passed.

9. Approval to accept the PA Commission on Crime and Delinquency (PCCD) Grant awards:

a. Clarion County Sheriff - "License to Carry Standardization and Modernization" Grant funds. Project period: 4/01/2010 – 3/31/2011. Grant award total: \$15,000.00.

b. Clarion County Probation - "Restitution Program". Project period: 4/01/2010 – 3/31/2011. Juvenile Accountability Block Grant award total: \$10,000.00.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve item #10 as presented. The motion passed.

10. Approval for authorization to write off outstanding invoices for Clarion County Transportation for the FY 2009. Total: \$63,655.06. This is required for auditing purposes.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Proclamations in item #11 as presented. The motion passed.

11. Approval of Proclamations:

a. Lion's Club – proclaiming April 2010 as "Lions Awareness Month".

b. Clarion County Children and Youth Services – proclaiming April as "Child Abuse Prevention Month"

c. Statement of Support for the National Guard and Reserve.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the new Clarion County Park reservation forms, fees, and requirements as presented. The motion passed.

12. Approval of new Clarion County Park reservation forms, fees, and requirements.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve imposing the County Burn Ban adopted on February 9, 2010 as presented. The motion passed.

13. Approval to impose the Burn Ban. Resolution #4 of 2010 adopted February 9, 2010.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the use of Clarion County Facilities in item #14 as presented with the addition of a request from the Clarion County Farmers Market to allow Wineries to be part of the Farmers Market with the understanding that there will be no container opened in public. The motion passed.

14. Approval for Use of County Facilities:

- a. Request submitted by Elise Deitz, Market Manager, to use the Courthouse Employee Parking Lot to hold the Clarion County Farmers' Market on Saturdays, 8:30a.m. - 12:00 p.m., starting May 8, 2010 and ending October 30, 2010.
- b. Request submitted by Eva Conner, President, on behalf of the Clarion County Mental Health Council to use the Human Services Building parking lot for a garage sale on Saturday, May 1st, 2010 to raise funds to benefit the Council.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve of item #15 as presented. The motion passed.

15. Approval of Exoneration of \$5.25 county per capita tax for 2 County tax payers in Strattanville Borough for the year 2010.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the General Fund Bills as presented. The motion passed.

16. Approval of General Fund Bills dated March 19, 2010 through April 8, 2010, totaling \$1,230,896.66.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

There were no budget transfers presented at this time.

17. Approval of Budget Transfers.

There are no budget transfers at this time.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the County requisitions as presented. The motion passed.

18. Approval of Requisitions dated March 19, 2010 through April 8, 2010, totaling \$576,385.72.

| DATE | REQ # | AMOUNT | DEPARTMENT | DESCRIPTION |
|-----------|-------|-------------|----------------|-------------|
| 3/19/2010 | 73951 | \$ 389.90 | Ins/Misc | insurance |
| 3/22/2010 | 70895 | \$ 900.72 | Admin | admin |
| 3/23/2010 | 70897 | \$ 6,100.00 | Admin | admin |
| 3/23/2010 | 74260 | \$ 756.63 | Co Corrections | food |
| 3/23/2010 | 74259 | \$ 500.00 | Co Corrections | medical |

| | | | | | |
|-----------|-------|----|------------|---------------------|---------------------------|
| 3/23/2010 | 74266 | \$ | 312.20 | Co Corrections | medical |
| 3/23/2010 | 74215 | \$ | 9,184.83 | Comm 911 | contracted maint |
| 3/23/2010 | 74299 | \$ | 434.62 | Treasurer | tax collector exp |
| 3/23/2010 | 70879 | \$ | 5,720.00 | Admin | office equipment |
| 3/24/2010 | 73732 | \$ | 3,261.24 | Misc | insurance |
| 3/24/2010 | 73731 | \$ | 10,277.08 | Misc | co-op ext |
| 3/24/2010 | 74268 | \$ | 365.99 | Co Corrections | materials & supplies |
| 3/24/2010 | 74271 | \$ | 453.00 | Co Corrections | medical |
| 3/24/2010 | 74184 | \$ | 450.00 | Court | court appt counsel |
| 3/24/2010 | 74186 | \$ | 1,181.12 | Court | court appt counsel |
| 3/24/2010 | 74220 | \$ | 650.00 | Surcharge Acct/Misc | 911 surcharge acct |
| 3/24/2010 | 74221 | \$ | 590.61 | E911 Wireless Acct | wireless e911 acct |
| 3/24/2010 | 76744 | \$ | 1,129.53 | Aging | training |
| 3/24/2010 | 59937 | \$ | 302.10 | Transportation | equip maint |
| 3/24/2010 | 59936 | \$ | 350.12 | Transportation | vehicle - maint |
| 3/24/2010 | 75088 | \$ | 350.00 | HAP | client assist |
| 3/25/2010 | 75089 | \$ | 349.78 | HAP | client assist |
| 3/26/2010 | 73703 | \$ | 450.00 | Commissioner's | training |
| 3/26/2010 | 74222 | \$ | 659.00 | Comm 911 | contracted maint |
| 3/26/2010 | 74228 | \$ | 2,850.00 | Comm 911 | computer contracted maint |
| 3/26/2010 | 74150 | \$ | 365.00 | Reg & Rec | contracted maint |
| 3/26/2010 | 73820 | \$ | 4,095.00 | Elections | contracted maint |
| 3/26/2010 | 74272 | \$ | 306.67 | Co Corrections | uniforms |
| 3/26/2010 | 74273 | \$ | 360.06 | Co Corrections | food |
| 3/30/2010 | 74318 | \$ | 183,453.53 | Daycare | pass thru food bank |
| 3/30/2010 | 73909 | \$ | 672.00 | Adult Probation | treatment court |
| 3/30/2010 | 73911 | \$ | 4,080.00 | Adult Probation | treatment court |
| 3/30/2010 | 73910 | \$ | 422.00 | Adult Probation | phone |
| 3/30/2010 | 73745 | \$ | 443.40 | DJ 18-3-03 | postage |
| 3/30/2010 | 74392 | \$ | 346.72 | Parks | gasoline |
| 3/30/2010 | 73704 | \$ | 1,003.48 | Commissioner's | travel |
| 3/30/2010 | 74397 | \$ | 326.87 | Parks | materials & supplies |
| 3/31/2010 | 74421 | \$ | 800.00 | Public Defender | investigation |
| 3/31/2010 | 73733 | \$ | 648.50 | Misc | nw reg planning develop |
| 3/31/2010 | 73166 | \$ | 323.02 | Dist Atty | telephone |
| 3/31/2010 | 74417 | \$ | 2,006.98 | Public Defender | court appt counsel |
| 3/31/2010 | 74415 | \$ | 982.75 | Public Defender | court appt counsel |
| 3/31/2010 | 73931 | \$ | 2,455.72 | Public Defender | court appt counsel |
| 4/5/2010 | 74171 | \$ | 1,445.01 | Jury Commission | insurance |
| 4/5/2010 | 74281 | \$ | 1,888.39 | Co Corrections | maint & repairs |
| 4/5/2010 | 74427 | \$ | 700.00 | Parks | park maint |
| 4/5/2010 | 74236 | \$ | 1,450.00 | Comm 911 | telephone |
| 4/5/2010 | 74319 | \$ | 1,425.00 | Treasurer | tax collector exp |
| 4/5/2010 | 75098 | \$ | 14,663.00 | CYS | fc/adopt subsidies |
| 4/5/2010 | 75091 | \$ | 366.15 | CYS | il-a-h/supplies |
| 4/7/2010 | 74486 | \$ | 250,017.00 | Various | retirement |
| 4/7/2010 | 74381 | \$ | 12,500.00 | Misc | conservation district |
| 4/7/2010 | 74380 | \$ | 17,500.00 | Misc | economic develop |
| 4/7/2010 | 74383 | \$ | 7,500.00 | Misc | community action, inc |
| 4/7/2010 | 73734 | \$ | 10,000.00 | Misc | cc library system |
| 4/7/2010 | 74477 | \$ | 346.04 | Tax Collector | tax collector exp |
| 4/7/2010 | 74255 | \$ | 758.03 | Assessment | vehicle - maint |
| 4/7/2010 | 74300 | \$ | 704.98 | Jury Commission | jury pay |
| 4/7/2010 | 73205 | \$ | 562.67 | Food Bank - Daycare | pass thru |
| 4/8/2010 | 76753 | \$ | 312.00 | Aging | Mileage |

| | | | | | |
|--------------|-------|-----------|-------------------|--------------------|-------------------------|
| 4/8/2010 | 59948 | \$ | 375.00 | Transportation | Lettering for vans |
| 4/8/2010 | 59946 | \$ | 743.06 | Transportation | Parts and labor for van |
| 4/8/2010 | 59945 | \$ | 482.87 | Transportation | vehicle - maint |
| 4/8/2010 | 76751 | \$ | 421.80 | Aging | Training |
| 4/8/2010 | 74250 | \$ | 1,164.55 | Misc Wireless E911 | wireless e911 acct |
| Total | | \$ | 576,385.72 | | |

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

Other Business:

There was no other business presented to the Board at this time.

Questions and Answer Period:

Scott Bell, Jr. asked how many trailers that the County owned. The Commissioners asked if he meant in the Tax Repository and stated that they were not sure. Scott wanted to know what the Commissioners would do if all those trailers were placed behind the Courthouse.

Mik Robertson asked when the burn ban was put into effect. Commissioner Cyphert stated that it is in effect and will be for 30 days from the day of the press release, dated April 7, 2010 or until it is recommended to rescind the ban by the State Forestry Department and the County Fire Companies.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:31. The motion passed.