

Commissioner's Minutes  
February 9, 2010

Those present:

Frank Stacy

Kay Rupert

Donna Reinsel

Stephanie Wilshire

Michael Rearick

Greg Renninger

Mary Lea Lucas

Theresa Snyder

Janice Horn

Roll Call:

Commissioner Cyphert-present

Commissioner Hartle-present

Commissioner Reddinger-present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the agenda with the addition of the Growing Greener I Grant Program Agreement between the Clarion County Commissioners and Northwest Pennsylvania Regional Planning and Development Commission under Other Business. The motion passed.

Approval of the Minutes: Dated January 26, 2010.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the minutes dated January 26, 2010 as presented. The motion passed.

Correspondence:

- ❖ Letter in regards to CCIS of Clarion/Jefferson Counties to inform of an adjusting of the subsidized Child Care Grant with an increase from \$2,041,401.93 to \$2,061,900.00. This is an increase of \$20,498.07 - \$12,498.07 for Clarion County/\$8,000.00 for Jefferson County.
- ❖ Letter dated January 18, 2010 from Kendra S. Rudisill announcing a grant payment through the (MATP) Medical Assistance Transportation Program in the amount of \$86,633.00. This payment is a reimbursement for actual expenditures incurred during the period July 1, 2009 through September 30, 2009.
- ❖ Two (2) Letters dated February 1, 2010 from Joan L. Erney, J.D., Deputy Secretary for Mental Health and Substance Abuse Services for the Pa. Dept. of Public Welfare:
  - ◆ announcing an adjustment in state Community Mental Health Services funds for FY 2009-10. Prior allocation: \$587,945.00 – Revised allocation: \$581,964.00. A decrease of \$5,981.00.
  - ◆ announcing an adjustment in state Drug & Alcohol Act 152 funds for FY 2009-10. Prior allocation: \$36,655.00 – Revised allocation: \$35,406.00. A decrease of \$1,249.These decreases are due to a decline in Pennsylvania's tax revenues.
- ❖ Clarion County Treasurer's monthly report dated January 1, 2010 through January 31, 2010. Balance as of January 31, 2010: \$852,242.78.
- ❖ Email dated February 03, 2010 to Commissioner Hartle from Mary Ford informing of the forming of the Advanced Regional Communications Cooperative by local Clarion County leaders in an effort to help build up Clarion's infrastructure and asking for County Businesses and Communities to participate in a survey to help determine internet speed.

Announcements:

Monday, February 15, 2010 - President's Day Holiday

Tuesday, February 16, 2010 – 9:00 a.m. – Work Session

Friday, February 19, 2010 – 9:00 a.m. – Board of Inspector's (Prison Board)

Tuesday, February 23, 2010 – 9:00 a.m. – Commissioner's/Salary/Retirement Board Meeting

Public Concerns and Comments:

There were no public concerns or comments at this time.

**BUSINESS:**

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to dispose of the County Electronic Surplus items as appropriately as possible. The motion passed.

**1. Opening of bids for the County Electronic Surplus sale.**

There were no bids received for the Surplus Electronic items.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve Resolution #4 for 2010 as presented. The motion passed.

**2. Approval of Resolution #4 for 2010 – Temporary Burn Ban.**

County of Clarion  
**Resolution #4 of 2010**

IMPOSING A TEMPORARY BAN ON OUTDOOR BURNING IN THE COUNTY OF CLARION AND ESTABLISHING PENALTIES FOR VIOLATION OF THE BAN.

WHEREAS, the County Code, 16 P.S. Sec. 13201, grants to the County Commissioners the power, by resolution, to impose a temporary county-wide burn ban on open fires; and

WHEREAS, the County Commissioners upon receipt of a written recommendation from the district forester requesting the imposition of a county-wide burn ban, based on a majority of the requests of the fire chiefs and a majority of the fire departments within the County; and

WHEREAS, the County Commissioners deem it to be in the best interest of the County, for the protection of the health, welfare and safety of the residents and property within the County, to impose a burn ban;

NOW, THEREFORE, be it resolved that:

1) **BURNING BAN DEFINITION:**

“Open burning” is defined as the ignition and subsequent burning of any combustible material, including garbage, leaves, grass, twigs, litter, paper, vegetative matter involved with land clearing, or any sort of debris, out-of-doors either in a burn barrel or on the ground. The use of propane or gas stoves, charcoal briquette grills, or the use of tobacco in any form is not covered under this Resolution.

**Campfires are allowed in fire rings that confine and contain the Campfire (or covered burn barrel)** in designated state, federal or Department of Environmental Protection licensed and any other campgrounds.

2) **PROHIBITION:**

After the approval and publication of this Burn Ban Resolution, the County Commissioners have the authority to issue a county wide Burn Ban. Enactment of this Burn Ban will be based on a written request by the District Forester. The Burn Ban will become effective within 48 hours after the announcement and will remain in effect for 30 days without further notice from the County Commissioners.

3) **Duration** – Unless a written declaration states a specific duration, a burn ban imposed shall remain in effect until removed by the County Commissioners or the statutory maximum period of thirty (30) days has expired, whichever first occurs. The County Commissioners, upon the recommendation of the district forester may extend the ban for up to an additional 30 days.

4) **ENFORCEMENT:**

- a. Any sworn police officer when available, including the Pennsylvania State Police, shall be responsible for enforcing the provisions of this Resolution.
- b. Where a municipal ordinance prohibits open burning, the police officer may cite the violation under either the municipal ordinance or this Resolution. No persons shall be cited for violations of both the municipal ordinance and this Resolution for the same violation.

5) **PENALTY:**

- a. Any person who violates this Resolution commits a summary offense and shall, upon conviction, be sentenced to pay a fine of not more than \$100 for the first offense, \$200 for the second offense, and \$300 for the third and subsequent offense, together with costs of prosecution.

6) **EFFECTIVE DATE** – The Resolution shall require a minimum notice of 48 hours prior to the imposition of a temporary countywide burn ban.

Authority Act 1995 – 52 of the General Assembly of the Commonwealth of Pennsylvania.  
ADOPTED THIS 9th day of February, 2010.

**CLARION COUNTY COMMISSIONERS**

David G. Cyphert

Donna R. Hartle

Timothy P. Reddinger

**Attest:**

Sharon Roxbury  
Chief Clerk/County Administrator

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract amendment for the Area Agency on Aging as presented. The motion passed.

**3. Approval of Area Agency on Aging contract amendment - FY 1/10/2010 – 6/30/2010  
Community Resources for Independence** for attendant care services.

- 1 consumer @ 30 hrs/week at \$12.64/hr.
- Coordination Fee - \$118.22/month.
- Financial Management Services Fee - \$75/month.
- (Prior rate – 1 consumer @ 18 hrs/week at \$12.64/hr)

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Children & Youth contracts as presented with the addition of a contract renewal with North Penn Comprehensive Health Services: Male residential-\$183.52, Female residential-\$188.92, Blossburg Diagnostic-\$239.77, La-Sa-Quick Residential-\$219.18, Shelter-\$188.18, Wmspt Specialized FC-\$72.52, Wmspt Mult-Dim Treatment FC-\$110.06, Wmspt Intensive Foster Care-\$88.52, Greensburg Specialized FC-\$72.50, Greensburg Intensive FC-\$89.70. The motion passed.

**4. Approval of Children & Youth – FY 2009-2010**

Contract renewal - **Keystone Adolescent Center**

- Keystone Adolescent Center – males: \$149.00/day
- Keystone Residential Center – females: \$159.00/day
- Transitional Living – female: \$140.00/day
- Shelter care: \$149.00/day
- Foster care: \$75.00/day
- Independent Living – male - \$130.00/day

New Contract - **Family Care for Children & Youth, Inc.**

- Foster care: \$64.48/day.

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve business item #5 as presented. The motion passed.

**5. Approval of Security System Maintenance Agreement between MVS Security Services and Clarion County Emergency Services** for inspection and testing of the installed security camera systems and all its components. Effective January 29, 2010 through January 29, 2013 at a cost of \$400. 00/semi-annual maintenance fee per occurrence – \$150.00/fixed on-site travel fee - \$50.00 per hour/technician's fee.

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the requests for the use of the County Memorial Park as presented. The motion passed

**6. Approval of requests for the use of the Clarion County Memorial Park:**

- \*\* 63<sup>rd</sup> District State Representative Donna Oberlander on Thursday, June 10, 2010 from 6:30 p.m. until 7:30 p.m. for an ice cream social in the park.
- \*\* Clarion College Conservatives on Thursday, April 15, 2010 from 11:00 a.m. until 8:00 p.m. for a Tax Day Tea Party rally.
- \*\* March of Dimes on Sunday April 25, 2010 from 11:00 a.m. to 2:00 p.m. for their annual March for Babies.

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the proclamation in item #7 as presented. The motion passed. Commissioner Cyphert invited Janice Horn and Mary Lea Lucas, members of the Clarion County League of Women Voters, to address the meeting about the LWV organization. Janice Horn stated that the League is in its 90<sup>th</sup> year and was founded after women were given the right to vote. The Clarion league was formed in 1968 and is now studying issues such as the Marcellus Shale issue and voting accuracy. They conducted a survey during the last election at the Clarion Borough 3<sup>rd</sup> precinct on voting issues.

- 7. Approval of Proclamation declaring February 14<sup>th</sup> 2010 as “**League of Women Voters Making Democracy Work Day**”.

**LEAGUE OF WOMEN VOTERS (LWV) 90<sup>TH</sup> ANNIVERSARY PROCLAMATION**

WHEREAS, the League of Women Voters is the organization where hands-on work to safeguard democracy leads to civic improvement; and

WHEREAS, LWV is a nonpartisan political organization, that has fought since 1920 to improve our system of government and impact public policies through citizen education and advocacy; and

WHEREAS, League members are constantly striving to serve their communities to make strong, safe, fair and vibrant places to live; and

WHEREAS, the LWV believes in representative government and in the individual liberties established in the Constitution of the United States; and

WHEREAS, the LWV has always worked to promote the values and processes of representative government; and

WHEREAS, LWV collaborates with other organizations to achieve mutual goals, increase civic participation, create lasting change in the community and to *Make Democracy Work*; and

WHEREAS, THE League, for 90 years, has held the public trust by respectfully bringing elected leaders and the public together through non-partisan, civil means and through thoughtfully advancing solutions; and

WHEREAS, Clarion County has benefited tremendously from the countless volunteer hours donated by League members over its 90 year history of enhancing our democracy; and

WHEREAS, the League of Women Voters of Clarion County is joining other local chapters, in conjunction with the state and the national chapters, in celebrating the League’s 90<sup>th</sup> anniversary during the year;

NOW, THEREFORE, We as County Commissioners of Clarion County, PA, do hereby proclaim the 14th day of February, 2010, as “LWV *Making Democracy Work Day*” in honor of the League of Women Voters 90<sup>th</sup> Anniversary and urge all residents of Clarion County to recognize the League of Women Voters for all they do to make our community healthy, vibrant and strong.

Dated: February 9, 2010

Board of Commissioners of Clarion County

David G. Cyphert

Donna R. Hartle

Attest:

Sharon Roxbury  
Chief Clerk/County Administrator

Timothy P. Reddinger

Roll call vote:

- Commissioner Cyphert-yes
- Commissioner Hartle-yes
- Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the General Fund Bills as presented. The motion passed.

- 8. Approval of **General Fund Bills** dated January 22, 2010 through February 4, 2010 and totaling \$880,406.41.

Roll call vote:

- Commissioner Cyphert-yes
- Commissioner Hartle-yes
- Commissioner Reddinger-yes

- 9. Approval of Budget Transfers:

There are no budget transfers at this time.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the requisitions as presented. The motion passed.

**10. Approval of Requisitions** dated January 21, 2010 through February 4, 2010 and totaling \$257,778.91.

DATE	REQ #	AMOUNT	DEPARTMENT	DESCRIPTION
1/21/2010	73635	\$ 661.30	Tax Collector	supplies
1/21/2010	73698	\$ 1,861.30	Various	state uc
1/21/2010	73351	\$ 477.54	Treasurer	MDJ pass thru
1/21/2010	73735	\$ 774.00	Miscellaneous	insurance
1/21/2010	73394	\$ 1,775.77	Miscellaneous	solicitor
1/21/2010	73590	\$ 350.00	Courts	arbitration
1/21/2010	73586	\$ 1,200.00	Courts	mediation
1/21/2010	73593	\$ 2,237.55	Law library	publications
1/21/2010	73275	\$ 4,794.80	Communications 911	consultant
1/21/2010	72813	\$ 7,035.00	Commissioners	dues
1/26/2010	59764	\$ 15,779.00	C&Y	adoption f/c
1/27/2010	73652	\$ 1,076.00	e911 Wirless	wireless
1/27/2010	73651	\$ 585.34	e911 Wirless	wireless
1/27/2010	73701	\$ 365.49	Prothonotary	materials & supplies
1/27/2010	73595	\$ 300.00	Courts	p/t ct reporter
1/27/2010	73636	\$ 154,289.48	Daycare	a/r foodbank
1/27/2010	72103	\$ 510.00	DJ 18-3-02	materials & supplies
1/27/2010	73395	\$ 7,222.92	Miscellaneous	co op extension
1/27/2010	72652	\$ 906.00	Commissioners	dues
1/27/2010	73533	\$ 2,271.00	Adult Prob	treatment court
1/27/2010	73538	\$ 540.00	Adult Prob	treatment court
1/27/2010	73537	\$ 853.89	Adult Prob	vehicle maint
1/27/2010	73799	\$ 15,723.37	Treasurer	daycare/foodbank
1/27/2010	73436	\$ 303.56	CC Corrections	repairs & maint
1/27/2010	73441	\$ 305.22	CC Corrections	repairs & maint
1/27/2010	73442	\$ 402.45	CC Corrections	repairs & maint
1/27/2010	73437	\$ 588.60	CC Corrections	food
1/27/2010	73650	\$ 1,198.00	EMA	cap outlay - psap park
1/29/2010	73653	\$ 498.00	Treasurer	2005 cops grant
2/1/2010	73655	\$ 5,296.00	Treasurer	2005 cops grant
2/1/2010	73656	\$ 5,613.76	e911 Wirless	wireless
2/1/2010	73657	\$ 4,978.24	Misc Surcharge Acct	911 surcharge
2/1/2010	59776	\$ 403.00	C&Y	medical supplies
2/1/2010	73816	\$ 833.00	Elections	supplies
2/1/2010	73812	\$ 220.00	Auditors	milage
2/1/2010	73152	\$ 323.55	Dist Atty	telephone
2/1/2010	73522	\$ 350.00	Assessment	comp maint, contracted
2/1/2010	73390	\$ 1,174.53	Commissioners	maint, contracted
2/1/2010	73397	\$ 3,191.20	Misc	insurance
2/1/2010	73398	\$ 648.50	Misc	northwest planning
2/1/2010	73448	\$ 315.35	CC Corrections	uniforms
2/1/2010	70860	\$ 411.11	Admin	admin
2/4/2010	73864	\$ 310.00	Jury Comm	materials & supplies
2/4/2010	73862	\$ 371.38	Courts	materials & supplies
2/4/2010	73860	\$ 750.00	Courts	court appt counsel
2/4/2010	73600	\$ 303.94	Courts	law library
2/4/2010	73599	\$ 800.00	Courts	mediation
2/4/2010	73594	\$ 337.50	Courts	maintenance and repairs
2/4/2010	72105	\$ 333.00	DJ 18-3-02	materials & supplies
2/4/2010	73661	\$ 1,477.65	Communications 911	Tower rental
2/4/2010	59784	\$ 407.47	Children and Youth	maintenance and repairs
2/4/2010	73381	\$ 519.75	Central Supply	fire extinguisher maintenance
2/4/2010	73832	\$ 3,524.40	Veterans Affairs	Flags and markers
<b>TOTAL</b>		<b>\$ 257,778.91</b>		

Roll call vote:

- Commissioner Cyphert-yes
- Commissioner Hartle-yes
- Commissioner Reddinger-yes

Other Business:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the **Growing Greener I Grant Program Agreement between the Clarion County Commissioners and Northwest Pennsylvania Regional Planning and Development Commission effective from July 1, 2009 through June 30, 2011** as presented. The motion passed. Grant funds in the amount of \$100,000.00 have been received from a Department of Environmental Protection (DEP) grant from the Growing Greener I Grant Program for the Northwest Pennsylvania Greenway Implementation (Block) Grant project.

The Northwest Pennsylvania Regional Planning and Development Commission have been designated to administer the grant.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

Questions and Answer Period:

There were no questions asked of the Board at this time.

Adjournment:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to adjourn the meeting at 9:16 a.m. The motion passed.

Clarion County Board of Commissioners

David G. Cyphert, Chair

Donna R. Hartle

Timothy P. Reddinger

Attest:

Carol Clinger, Deputy Chief Clerk

**Salary Board Minutes  
February 9, 2010**

Those present:

Frank Stacy

Kay Rupert

Donna Reinsel

Stephanie Wilshire

Michael Rearick

Mary Lea Lucas

Greg Renninger

Janice Horn

Roll Call:

Commissioner Cyphert-present

Commissioner Hartle-present

Commissioner Reddinger-present

Treasurer Snyder-present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the agenda as presented. The motion passed.

Approval of the Minutes dated: January 26, 2010

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the minutes dated January 26, 2010 as presented. The motion passed.

Business:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the correction to the agenda item approved on January 26, 2010 as presented. The motion passed.

1. Correction to Salary Board Agenda approved on January 26, 2010. Courts/Adult Probation Office – Adult Probation Officer – New hire. Requested Salary: \$24,605.00. Union – Level 1/ 35 hr/wk +5 (to be paid by ~~DSF~~**(correction: OSF)**). Mr. Gibson will be replacing Diane Weckerly who resigned on October 30, 2009. James M.Gibson. Effective: January 27, 2010.

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes  
Treasurer Snyder-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve business item #2 as presented with a correction made by Children & Youth Director Kay Rupert. The position of Caseworker 2, as reported by the Human Resource office, was corrected to be the position of Casework Supervisor. The motion passed

2. Children & Youth – Caseworker 2 – Promotion. Requested Salary: \$31,981.00. Range 5/Step L Level 1 – 35 hrs/wk Todd completed Child Welfare Supervisor Certification. Todd Kline. Retroactive: January 4, 2010.

Roll call vote:

Commissioner Cyphert-yes  
Commissioner Hartle-yes  
Commissioner Reddinger-yes  
Treasurer Snyder-yes

Other Business:

There was no other business brought before the Board at this time

Question and Answer Period:

There were no questions for the Board at this time.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:25 a.m. The motion passed.

Clarion County Salary Board

Commissioner David G. Cyphert

Commissioner Donna R. Hartle

Commissioner Timothy P. Reddinger

Treasurer Snyder

Attest:

Carol Clinger, Deputy Chief Clerk