

Commissioner's Minutes January 26, 2010

Those present:

Stephanie Wilshire
Sharon Roxbury
Greg Renninger

Kay Rupert
Mike Rearick
Angi Keller

Donna Reinsel
Lenny McKeirnan
Frank Stacy

Roll Call:

Commissioner Cyphert-present
Commissioner Hartle-present
Commissioner Reddinger-present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the agenda as presented. The motion passed.

Approval of the Minutes: Dated January 13, 2010 and Reorganizational meeting dated January 4, 2010.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the minutes dated January 13, 2010 and Reorganizational minutes dated January 4, 2010. The motion passed.

Correspondence:

*Letter dated January 11, 2010 from Kendra S. Rudisill announcing a grant payment through the (MATP) Medical Assistance Transportation Program in the amount of \$135,575. This payment represents the second quarter advance for FY 2009-2010.

Announcements:

Tuesday, February 2nd, 2010 – 9:00 a.m. – Work Session

Tuesday, February 9th, 2010 – 9:00 a.m. – Commissioner's Meeting/Salary Board

Monday, February 15th, 2010 – President's Day Holiday

Public Concerns and Comments:

There were no public concerns or comments at this time.

BUSINESS:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the contract between Community Voices and the Administrative Entity for the Mental Health and Mental Retardation program of Clarion County as presented. The motion passed.

1. Approval of new contract between Community Voices and Administrative Entity for the Mental Health and Mental Retardation program of Clarion County. FY – July 1, 2009 through June 30, 2010.

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve legal representation by Alexander, Troese, and Seidle, LLP in item #2 for Tax Claim and item #3 for Register and Recorder as presented. The motion passed.

2. Approval of Legal Representation for Tax Claim Bureau by Alexander, Troese and Seidle, LLP – FY 2010 - \$125.00/ month /no additional hourly fees.

3. Approval of Legal Representation for Register and Recorder by Alexander, Troese and Seidle, LLP – FY 2010 - \$108.33/ month/ no additional hourly fees.

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to approve the contracts for Clarion County Children & Youth as presented with the correction of the NHS Human Services contract year to be 2009-2010 (reported by CYS to be 2008-2009). The motion passed.

4. Approval of new contracts for Clarion County Children & Youth

- ❖ Centre County Youth Service Bureau – FY 2009-2010
 - Zerby Gap Familyworks - \$163.00
 - Stormbreak Youth Program - \$155.00
 - Stepping Stone Transitional Living - \$118.00

❖ NHS Human Services – FY 2008-2009

- Multiple residential services at various rates

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the renewal of the Office of Emergency Services annual agreement with Motorola as presented. The motion passed.

5. Approval of the renewal of the annual agreement between Clarion County Office of Emergency Services (OES) and Motorola for the 9-1-1 Consoles and Central Electronic Bank. FY 4/01/2010 through 3/31/2011. Total: \$20,037.84

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Commissioners annual service agreement with McCleary Business Machines as presented. The motion passed.

6. Approval of annual service agreement for Commissioners Office with McCleary Business Machines for the Savin copier. Jan 01, 2010 to Jan 01, 2011. - \$1,174.53. (Based on copies used per year)

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the HMEP grant agreement with PEMA as presented. The motion passed.

7. Approval of the Hazardous Materials Emergency Preparedness (HMEP) Grant Agreement between PEMA and Clarion County. FY 2010. This grant will be used to offset the expenses of hazardous materials planning and training in Clarion County. Grant total: \$11,240.00

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve CDBG grant as presented. The motion passed.

8. Approval of the Clarion County Community Development Block Grant (CDBG) Program Citizen Participation Plan. This is a three year Community Development Plan and serves as the blue print for the County's current and future CDBG projects.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the Sheriff's Office PCCD grant application as presented. The motion passed.

9. Approval of Sheriff's Office grant application to the PCCD Office of Criminal Justice System Improvements. The intent of this grant is to standardize and modernize the processing of applications and issuing of licenses to carry firearms by all county sheriff offices in PA.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the appointment of Clarion County Sheriff Rex Munsee to the LEPC Board as presented. The motion passed.

10. Approval of an appointment to fill one of the Law Enforcement positions on the Clarion County (LEPC) Local Emergency Planning Committee Board:

- ❖ Clarion County Sheriff Rex Munsee

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the appointments to the 2010 Clarion County Census Complete Count Committee as presented. The motion passed.

11. Approval of appointments of the 2010 Clarion County Census Complete Count Committee:

- ❖ Cindy Nellis – Small Business Development Center
- ❖ Karen Goss – Clarion County’s Promise
- ❖ Robin Truitt – Clarion County Housing Authority
- ❖ Lorene Osborne - Clarion County Housing Authority
- ❖ Heather Puhalla – CUP Student Senate
- ❖ Robert Hanley – Community Action, Inc.
- ❖ Judy Zerbe – Clarion County Office of Veterans Affairs
- ❖ Nancy Freenock – Clarion Borough Manager
- ❖ Brad Ehrhart – Clarion County Economic Development Corporation
- ❖ Bill Henry – Burford & Henry Real Estate Services
- ❖ Tracy Becker – Clarion County Chamber of Business and Industry
- ❖ Maggie Robertson – Clarion County League of Women Voters
- ❖ Richard Tote – Clarion County Rotary Club
- ❖ Rayburn Smith – Clarion County Planning Commission
- ❖ Greg Faller – Faller’s Furniture

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the appointment to the Clarion County Housing Authority as presented. The motion passed.

12. Approval of an appointment to the Clarion County Housing Authority:

- ❖ Jill Over. Jill will be filling the unexpired term of Gerald Whitling. This term will run through January 2015.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the General Fund Bills as presented. The motion passed.

13. Approval of General Fund Bills dated January 9, 2010 through January 21, 2010 and totaling \$495,833.90.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

14. Approval of Budget Transfers:

There are no budget transfers at this time.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve the requisitions as presented. The motion passed.

15. Approval of Requisitions dated 1/11/2010 through 1/20/2010 and totaling \$135,723.23.

Roll call vote:

Commissioner Cyphert-yes

Commissioner Hartle-yes

Commissioner Reddinger-yes

Other Business:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to approve (pending no scheduling conflicts) a request by the Clarion Conservancy to use of the Clarion County Memorial Park to host an “Evening with Patriots” on May 30, 2010 from 4:00 p.m. to 10:00 p.m. The motion passed.

Questions and Answer Period:

There were no questions asked of the Board at this time.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:15 a.m. The motion passed.

Clarion County Board of Commissioners

David G. Cyphert, Chair

Donna R. Hartle

Timothy P. Reddinger

Attest:

Carol Clinger, Deputy Chief Clerk

**Salary Board Minutes
January 26, 2010**

Those present:

Stephanie Wilshire
Sharon Roxbury
Greg Renninger

Kay Rupert
Mike Rearick
Angi Keller

Donna Reinsel
Lenny McKeirnan
Frank Stacy

Roll Call:

Commissioner Cyphert-present
Commissioner Hartle-present
Commissioner Reddinger-present
Treasurer Snyder-present
Judge Arner-present

Approval of the Agenda:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the agenda as presented. The motion passed.

Approval of the Minutes dated: January 13, 2010.

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept the minutes dated January 13, 2010. The motion passed.

Business:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to accept items #1 and #2 on the agenda with the correction made by Judge Arner that the department in item #1 is Courts/Domestic Relations. The motion passed

1. Courts/Adult Probation – Conference Officer/Caseworker – New hire. Requested Salary: \$12.20/hr. Range 20/Step A – Level 3/ 19 hr. or less. Ms. Miller is filling the position created on 1/01/2010. Kelly A. Miller. Effective date February 1, 2010.
2. Courts/Adult Probation Office – Adult Probation Officer – New hire. Requested Salary: \$24,605.00. Union – Level 1/ 35 hr/wk +5 (to be paid by DSF). Mr. Gibson will be replacing Diane Weckerly who resigned on October 30, 2009. Mr. Gibson. Effective: January 27, 2010.

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes
Treasurer Snyder-yes
Judge Arner-yes

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to accept the correction to Salary Board Compliment as presented. The motion passed.

3. Correction to Salary Board Compliment approved on January 13, 2010. Item omitted from list
*Clarion County Corrections: Linda Magness – Range 7P/Salary \$20,724.

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes
Treasurer Snyder-yes

Other Business:

There was no other business presented before the Board at this time.

Question and Answer Period:

There were no questions asked of the Board at this time.

Adjournment:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:20 a.m.

Clarion County Salary Board

Commissioner David G. Cyphert

Attest:

Commissioner Donna R. Hartle

Carol Clinger, Deputy Chief Clerk

Commissioner Timothy P. Reddinger

Treasurer Snyder

**Retirement Board Minutes
January 26, 2010**

ROLL CALL:

Commissioner Cyphert-present
Commissioner Hartle-present
Commissioner Reddinger-present
Treasurer Snyder-present
Chief Clerk Roxbury-present

APPROVAL OF THE AGENDA:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to accept the agenda as presented. The motion passed.

APPROVAL OF THE MINUTES:

On a motion made by Commissioner Reddinger and second by Commissioner Hartle to accept the minutes dated December 22, 2009 as presented. The motion passed.

CORRESPONDENCE:

Retirement Status Report
January, 2010
County Retirees on Pension: 106 active
Funds distributed for monthly Pensions: \$55,878.16
45 total Rollovers or cash refunds to date: \$356,641.11
* Death of two Pensioners for 2009
Total active members: 226

BUSINESS:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to accept business item #1 as presented. The motion passed

1. Approval of Investment Manager, Custodian, Deposit Administrator, Actuary and Accountant Services for the 2010 year.

RETIREMENT BOARD MEMBERS

DAVID G. CYPHERT, COMMISSIONER
DONNA R. HARTLE, COMMISSIONER
TIMOTHY P. REDDINGER, COMMISSIONER
THERESA M. SNYDER, TREASURER
SHARON D. ROXBURY, CHIEF CLERK

INVESTMENT MANAGER

WEST CHESTER CAPITAL ADVISORS, INC.

CUSTODIAN

WELLS FARGO/WACHOVIA SECURITIES

DEPOSIT ADMINISTRATOR

PNC/ALLEGIANT/NATIONAL CITY BANK

ACTUARY

HAY GROUP, INC.
100 Penn Square East
Philadelphia, PA 19107-3388
(215) 861-2000

ACCOUNTANT/AUDITOR

CLARION COUNTY AUDITORS

Roll call vote:

Commissioner Cyphert-yes
Commissioner Hartle-yes
Commissioner Reddinger-yes
Treasurer Snyder-yes
Chief Clerk Roxbury-yes

QUESTION AND ANSWERS:

There were no questions asked of the Board at this time.

ADJOURNMENT:

On a motion made by Commissioner Hartle and second by Commissioner Reddinger to adjourn the meeting at 9:25 a.m. The motion passed

Clarion County Retirement Board

Commissioner David G. Cyphert

Commissioner Donna R. Hartle

Commissioner Timothy P. Reddinger

Treasurer Snyder

Chief Clerk Sharon D. Roxbury

Attest:

Carol Clinger, Deputy Chief Clerk